



AMERICAN FORK CITY COUNCIL
JUNE 6, 2023
WORK SESSION AGENDA

Notice of Electronic Meeting

One or more City Council Members may be physically absent from this meeting but may participate electronically.

Notice is hereby given that the American Fork City Council will meet in a work session on Tuesday, June 6, 2023, in the City Administration Conference Room, located at 51 East Main Street, commencing at 4:00 p.m. The agenda shall be as follows:

WORK SESSION

The purpose of City Work Sessions is to prepare the City Council for upcoming agenda items on future City Council Meetings. The Work Session is not an action item meeting. No one attending the meeting should rely on any discussion or any perceived consensus as action or authorization. These come only from the City Council Meeting.

1. Discussion on the allocation and procedures for disbursement and accounting of PARC Tax funds.
2. Discussion on proposed general fee schedule amendments.
3. Review of the fiscal year ending June 30, 2024, budget book.
4. Continued discussion on water efficiency standards.
5. Adjourn.

Dated this 2nd day of June 2023.

/s/Terilyn Lurker
City Recorder

- In accordance with the Americans with Disabilities Act, the City of American Fork will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-763-3000 at least 48 hours in advance of the meeting.
- The order of agenda items may be changed to accommodate the needs of the City Council, staff, and the public.

CITY COUNCIL STUDY ITEM

City of American Fork
COUNCIL WORK SESSION
JUNE 6, 2023

Department Recorder

Department *Terilya Lunken*

STUDY ITEM Discussion on proposed general fee schedule amendments.

BACKGROUND

Anna Montoya will go over the proposed changes to the general fee schedule.

SUPPORTING DOCUMENTS

2024 FEE SCHEDULE effective 7.1.23 (PDF)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

TAXES		Proposed	Justification
1	Adopted Property Tax Rate	Set by Resolution	
2	Telecommunications Tax	3.5%	
3	Franchise Tax	5.0%	
4	Energy Sales/Use Taxes	6.0%	
5			
LICENSES, PERMITS, AND FEES			
6			
7			
Administration and Miscellaneous		Proposed	Justification
8			
9	Advertising Costs	Actual Cost	
10	Chicken Permit	\$ 15.00	
11	Violation as assessed by Enforcement Officer	\$ 75.00	
12	Dog Licenses (North Utah Valley Animal Services Special Service District)	As per NUVASSD	
13	GRAMA Requests (Non-Police or Non-Fire related)		
	As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
14			
15	Note: The city will not copy onto personal thumb drives		
16	Candidate Filing Fee	\$ 55.00	approved 4/11/23
17	Copies		
18	8.5" x 11" - Black and White	\$ 0.25	
19	8.5" x 11" - Color	\$ 0.50	
20	11" x 17" - Black and White	\$ 0.50	
21	11" x 17" - Color	\$ 1.00	
22	Agendas, Blank Forms	No Charge	
23	History Books		
24	Early History of American Fork	\$ 8.00	
25	The Growing Years	\$ 39.95	
26	Recording Fees	Actual Costs	
27	Stop Payment on Checks Fee	\$ 25.00	
28	Insufficient Funds Fee	\$ 25.00	
29	Credit Card Processing Fees	3%	also listed under public works admin fees line 264
30	(all credit card payments other than utility payments)		
31	Facility Rental (Old City Hall, Senior Center)	\$ 500.00	
32	Facility Rental Deposit (in addition to rental fee)	\$ 400.00	
33	Administration and Miscellaneous (Continued)		Proposed
34	Special Event & Film Permit	\$ -	
35	Processing Fee	\$ 50.00	
36	Refundable Deposit	\$ 500.00	
37	Late Fee	\$ 25.00	
38	Recreation Service (per hour)	\$ 50.00	
39	Parks Service (per hour)	\$ 50.00	
40	Public Works Service (per hour)	\$ 50.00	
41	Street Sweeper (per hour)	\$ 175.00	
42	Police Services per officer (per hour, 2 officer minimum)	\$ 85.00	
43	Fire & EMS per firefighter (per hour, 2 firefighter minimum)	\$ 60.00	
44	Ambulance or brush truck (per event, per hour)	\$ 150.00	
45	Fire Engine or Tower (per event, per hour)	\$ 300.00	
46			
47	Senior Citizen Fees		Proposed
48	Membership - per year	\$ 5.00	
49			

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

Business Licenses		Proposed	Justification
50			
51	Annual Business License Processing Fee (commercial, home occupations with impacts)	\$ 40.00	
52	New Home Occupation Application Fee - No impacts, No certificate of license	\$ -	
53	New Home Occupation Application Fee - No impacts, certificate of license needed	\$ 10.00	
54	New Home Occupation Application Fee - with impact and certificate of license	\$ 40.00	
55	New Commercial Application Business License Fee	\$ 60.00	
56	New Commercial Business License Fire Inspection Fee (Initial Inspection)	\$ 125.00	
57	Penalty Fee (assessed if business is open prior to obtaining license)	\$ 100.00	
58	Late fee for late renewals	\$ 50.00	
59	Change of Location Fee (plus annual processing fee)	\$ 125.00	
60	Name Change Fee	\$ 10.00	
61	Alcohol/Beer License Fee	\$ 300.00	
62	Amusement Device Fee (per machine, maximum of \$200)	\$ 25.00	
63	Short-Term Rental Business License	\$ 80.00	
64	Initial Landlord Permit Fee	\$ 50.00	
65	Annual Landlord Permit Fee - Renewal	\$ 25.00	
66	Temporary Business License (Up to 10 consecutive days)	\$ 200.00	
67	Seasonal Business License (up to 4 months)	\$ 300.00	
68	Solicitor Fees (individual)	\$ 15.00	
69	Mobile Vendor (excluding food trucks)	\$ 325.00	
70	Fingerprinting for Mobile Vendor	\$ 25.00	
71	Food Truck Vendors Annual Processing Fee (If already licensed in another city with current fire inspection)	\$ 40.00	
72	Food Truck Vendors - per company (if a business license is needed) (Plus Processing Fee)	\$ 60.00	
73	Food Truck Vendors - per company (if a business license is needed) Fire Inspection Fee	\$ 100.00	
Cemetery		Proposed	Justification
74			
75	Sale of Single Lot		
76	Lot purchase (not including perpetual care fee)	\$ 1,100.00	\$ 1,300.00
77	Veteran's lots (not including perpetual care fee)	\$ 600.00	
78	Perpetual Care - per lot	\$ 200.00	
79	Opening and Closing costs		
80	Adult		
81	Week day	\$ 600.00	\$ 700.00
82	Saturday	\$ 850.00	\$ 1,000.00
83	Holiday	\$ 1,500.00	\$ 1,800.00
84	Double Deep (lower) Week day	\$ 850.00	\$ 1,000.00
85	Double Deep (lower) Saturday	\$ 1,450.00	\$ 1,600.00
86	Double Deep (lower) Holiday	\$ 2,125.00	\$ 2,425.00
87	Double Deep (Upper) Week day	\$ 600.00	\$ 750.00
88	Double Deep (Upper) Saturday	\$ 850.00	\$ 1,000.00
89	Double Deep (upper) Holiday	\$ 1,500.00	\$ 1,800.00
90	Child (less than 4 ft)		
91	Week day	\$ 250.00	\$ 350.00
92	Saturday	\$ 450.00	\$ 550.00
93	Holiday	\$ 625.00	\$ 750.00
94	Cremation		
95	Week day	\$ 200.00	\$ 400.00
96	Saturday	\$ 400.00	\$ 600.00
97	Holiday	\$ 500.00	\$ 700.00

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

98	Cemetery (continued)	Proposed	Justification
99	Disinterment		
100	Under 4 feet in length	\$ 1,000.00	\$ 1,150.00
101	Over 4 feet in length	\$ 1,500.00	\$ 1,700.00
102	Court Ordered Double Deep	\$ 3,000.00	\$ 3,500.00
103	Burial Lot Refunds or Transfers of Ownership		
104	Title and recording fee (per lot)	\$ 50.00	\$ 75.00
105	Headstone removal fee		
106	Flat or Wedge	\$ 150.00	
107	Upright	\$ 250.00	
108	Large Headstones may require removal through contracting company	Actual Cost	
109	After hours fee (4:00 p.m.)	\$ 250.00	
110	The City will buy back lots at the present day lot purchase price (less refund fee)		
111	Fire Department Fees	Proposed	Justification
112	**At the discretion of the Fire Marshal, any or all fire protection system plans may be sent to an independent pre-approved 3rd party fire protection engineering consultant of the Marshal's choosing for review and/or consultation. An administrative fee will be assessed on all plans to include Site and Building Plan or Plans review. Any 3rd party review will incur additional expenses and must be paid before any inspections will occur or occupancy of premises will be allowed.		Language clarification
113	GRAMA Requests (Fire and Ambulance related)		Language clarification
114	As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
115	Note: The city will not copy onto personal thumb drives		
116	Standard Reports		
117	1st 10 pages	\$ 20.00	
118	Each additional page	\$ 0.25	
119	Fire Marshall Review (per hour)	\$ 125.00	
120	Automatic Fire Protection System**		
121	In house plan review		
122	<100 heads	\$ 75.00	
123	101-199 heads	\$ 100.00	
124	200-299 heads	\$ 150.00	
125	>300 heads - base fee plus \$.50 per head	\$ 200.00	
126	Fire Alarm Systems** (Fees are for In-house Plan reviews only)		
127	Plan Review		
128	New System	\$ 100.00	
129	Remodel	\$ 50.00	
130	Additional Floors	\$ 50.00	
131	Commercial Hood System**		
132	Plan Review each hood per hour	\$ 100.00	\$ 125.00 This is to maintain consistency with other plan reviews
133	Reimbursed for material replacement, plus \$50 per hour per firefighter		
134	Fire Inspections associated with Business Licenses (unless specifically identified below)		
135	Day Care/Residential Non-Ambulatory Care Facility Fire Inspection		
136	Initial Business Inspection (non specified)	\$ -	
137	3rd and subsequent fire inspections	\$ 500.00	

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

138	Fire Department Fees (continued)	Proposed	Justification
139	Specific Assessments for Fire Inspections		
140	Assembly Inspections - A-1 and A-2	\$ -	
141	Commercial Day Care/Pre-school	\$ 100.00	
142	Residential Day Care/Pre-school	\$ 100.00	
143	Nursing Homes/Assisted Living	\$ 100.00	
144	Firework Sales - per location + temporary membrane structure permit if necessary	\$ 60.00	Note to include temporary membrane structures if necessary
145	Special Amusement Building	\$ 100.00	
146	Hospitals	\$ -	
147			
148	Fire Inspections/Enforcement	Proposed	Justification
149	Stop Work Removal	\$ 500.00	
150	Installation without a permit	\$ 500.00	
	*Each additional day the violation continues without proper permitting or attempting to acquire appropriate permits, additional fees may be assessed in the amount of the initial \$500.00 fee.		
151			
152	2nd Inspection due to non-compliance inspection	\$ 125.00	
153	Third inspection due to non-compliance. Fine is to follow written warning	\$ 500.00	
154	Inspection on businesses operating without a license	\$ 200.00	
155	Fire Alarm Panel Inspection - submitted to 3rd party	\$ 35.00	
156	Fire Riser Inspection - submitted to 3rd party	\$ 35.00	
157	5-Year Sprinkler Inspection - submitted to 3rd party	\$ 50.00	
158	Fire Pump Inspection - submitted to 3rd party	\$ 50.00	
159	Hood Suppression Inspection - submitted to a 3rd party	\$ 25.00	
160	Hood Cleaning Inspection - submitted to 3rd party	\$ 25.00	
161	Standpipe Inspection - submitted to 3rd party	\$ 20.00	
162	Dry Chemical Suppression Inspection - submitted by 3rd party	\$ 35.00	
163	Clean Agent Inspection - submitted to 3rd party	\$ 35.00	
164	Active Smoke Control Inspection - submitted to 3rd party	\$ 35.00	
165	Elevator Inspection - submitted to 3rd party	\$ 175.00	
166	Backflow Inspection - submitted to 3rd party	\$ 60.00	
167	Fire Permits	Proposed	New Category to simplify schedule
168	Annual Burn Permit	\$ 20.00	
169	Special Events/Fire Watch/EMS Standby-per hour, per firefighter (2 firefighter minimum)	\$ 50.00	
170	Single Use Permit		
171	Fireworks Display	\$ 135.00	
172	Pyrotechnics (other)	\$ 100.00	
173	Carnivals < 10 attractions	\$ 60.00	
174	Carnivals > 10 attractions	\$ 125.00	
175	Temporary Membrane Structure in excess of 400 sq. ft	\$ 50.00	
176	Special Amusement Building	\$ 100.00	
177	Hot Work permit fee	\$ 50.00	
178	Scrap Tire Storage over 2,500 Cubic ft.	\$ 200.00	
179	Lumber Yards and Woodworking Plant	\$ 75.00	
180	Minimum Storage/Use Site (solids 500 lbs or less; liquids 55 gal or less)	\$ 175.00	
181	Battery Site	\$ 125.00	
182	Backup Generator Fuel Storage(Pipeline Natural Gas Exempt)	\$ 100.00	
183	Body Shop/Garage	\$ 175.00	
184	HM Storage Site (solids - 500 lbs or more; liquids >55 gal)	\$ 220.00	Fee application clarification vs. current version
185	HM Dispensing/ Use Site To include LP Gas	\$ 370.00	Clarified dispensing site

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

186	Fire Permits (continued)		Proposed	New Category to simplify schedule
				During the months of cold weather where freeze potentials exist we have many temporary LP gas bulk tanks installed for temporary heating purposes. None of them are known about until they are already installed and running. Requiring a permit will better help us know of their intended whereabouts and placement before they are brought in to American Fork. Container permits and fees will be associated with site plan submittals and installation inspections. The fee will help cover the cost of site plan review and installation inspection and is consistent with line 189 "HM Storage Site" of certain quantities.
187	LP Gas Temporary Heat Storage Tanks		\$220	
188	HM Production/Processing - conducted on an annual basis	\$ 500.00		
189	(solids - 1000 lbs; liquids - 100 gal; compressed gas as defined by code)			
190	100+ Gallons of Hazardous Materials - conducted on an annual basis	\$ 500.00		Remove. This is already covered on line 185. If these sites become a problem, fees can escalate based upon multiple inspection penalties. Equipment damage is already listed as liable to property owners where high risk materials exist.
191	Oil/Hydrocarbon Refinery - conducted on an annual basis	\$ 500.00		
192	Fire Operations		Proposed	Justification
193	Equipment Damaged	Actual Cost		
194	Material utilized in mitigation	Actual Cost		
195	Man hours for clean up - per hour, per firefighter	\$ 50.00		
196	False Fire Alarm Responds (per calendar year) Commercial			
197	First two (2) false alarms	\$ -		
198	Third through fifth false alarms (per call)	\$ 250.00		
199	Sixth and each succeeding false alarm (per call)	\$ 500.00		
200	False Fire Alarm Responds (per calendar year) Residential			
201	First two (2) false alarms	\$ -		
202	Third through fifth false alarms (per call)	\$ 125.00		
203	Sixth and each succeeding false alarm (per call)	\$ 250.00		
204	Ambulance		Proposed	Justification
205	Ambulance fees will comply with the fees set forth by the State of Utah Bureau of EMS and may vary annually.			
206	Library Fees		Proposed	Justification
207	Lost Items	Replacement Cost		
208	Out of Town Library Cards			
209	Quarterly	\$ 25.00		
210	Semi-Annual	\$ 45.00	\$ 50.00	
211	Annual	\$ 80.00		
212	Northern Utah County Library Cooperative partial member yearly card fees	\$ 40.00		
213	Library Card replacement	\$ 2.00		
214	Copies - black and white - per page	\$ 0.10		
215	Copies - color - per page	\$ 0.25		
216	Faxes			
217	Every 50 pages	\$ 1.00		
218	Inter-library Loan Postage	\$ 3.00		
219	Library Fees (Continued)		Proposed	Justification
220	Room Rental			
221	Medium (per hour)	\$ 30.00		
222	Large (per hour)	\$ 50.00		
223	Laminating - per foot	\$ 0.75		
224	Book Sales			
225	Paperback books	\$ 0.50		
226	Hardback books	\$ 1.00		
227	Internet Use (per session, up to 2 hours) for non-American Fork City Library Card holders	\$ 1.00		

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

228 Police Department Fees		Proposed	Justification
229	Accident Reports and/or Incident Reports		
230	Residents	\$ 5.00	
231	Non Residents	\$ 20.00	
232	GRAMA Requests (Police related)		
	As per UCA 63G-2-202, the cost of staff time after first 15 minutes for compiling, formatting, manipulating, packaging, summarizing, tailoring a record or other direct administrative costs as determined by the City Administrator.		
233	Note: The city will not copy onto personal thumb drives		
234	Standard Reports		
235	1st 10 pages	\$ 20.00	
236	each additional page	\$ 0.25	
237	CD Media Files - photograph, audio, visual	\$ 25.00	
238	Fingerprints - Wednesday and Thursday, 8 a.m. to 11 a.m.		
239	Residents	No Charge	
240	Non Residents	\$ 25.00	
241	Alarm License	\$ 25.00	
242	False Alarm Penalty (per calendar year)		
243	First two (2) false alarms	\$ -	
244	Third through fifth false alarms (per call)	\$ 200.00	
245	Sixth and each succeeding false alarm (per call)	\$ 500.00	
246	Reinstatement of suspended alarm permit	\$ 50.00	
247	Late fees (base fee plus 12% APR until paid in full)	\$ 15.00	
248	Civil Penalty - uses, maintains, operates without a permit	\$ 200.00	
249	Civil Penalty - all other violations (per day of violation)	\$ 100.00	
250	Initial Landlord Permit Fee (see business license fees)	\$ 50.00	
251	Annual Landlord Permit Fee - Renewal (see business license fees)	\$ 25.00	
252	Animal Traps Usage (refundable deposit)	\$ 75.00	
253	Weekly Charge (after first week)	\$ 10.00	
254			
255	Public Works		
256			
257	Public Works Administration Fees	Proposed	Justification
258	Printed maps and copies		
259	8.5" x 11" - Black and White	\$ 0.25	
260	8.5" x 11" - Color	\$ 0.50	
261	11" x 17" - Black and White	\$ 0.50	
262	11" x 17" - Color	\$ 1.00	
263	Credit Card Processing Fees	3%	
264	<i>(all credit card payments other than utility payments)</i>		
265	<i>(all permit, development and impact fee payments over \$300 with credit cards)</i>		
266	Residential Building Division Fees	Proposed	Justification
267	Carport	Use IBC Eval Table	
268	Garage	Use IBC Eval Table	
269	Unfinished Basement	Use IBC Eval Table	
270	Finished Basement	Use IBC Eval Table	
271	Main Level	Use IBC Eval Table	
272	2nd Level	Use IBC Eval Table	

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

273 Residential Building Division Fees (continued)		Proposed	Justification
274	Plan Review	\$ 500.00	
	**At the discretion of the Public Works Department, any or all plans may be sent to an independent pre-approved 3rd party engineering consultant of the engineering department's choosing for review and/or consultation. An administrative fee will be assessed on all plans to include Site and Building Plan or Plans review. Any 3rd party review will incur additional expenses and must be paid before any inspections will occur or occupancy of premises will be allowed.		
275			Add disclaimer for plan reviews
276	Once plan review has been initiated, the plan review fee is non-refundable.		
277	Expedited Review Fee (in addition to plan review fee of \$500)	\$ 400.00	
278	Cardstock Plan Review Fee (for identical house plans, after the initial plan)	\$ 200.00	
279	Remarking Fee	\$ 50.00	
280	Reinspection Fee	\$ 50.00	
281	Electrical Meter Change Out	\$ 50.00	
282	Temporary Power	\$ 50.00	
283	Occupancy Fee	\$ 50.00	
284	Construction Water (residential)	\$ 100.00	
285			
286 Commercial Building Division Fees		Proposed	Justification
287	Reinspection Fee	\$ 79.00	
288	Inspection Cancellation Fee (Require at least 24 working hours notice prior to day of inspection)	\$ 50.00	
289	Remarking Fee	\$ 50.00	
290	Electrical Meter Change out	\$ 50.00	
291	Temporary Power	\$ 50.00	
292	Up Front Partial Plan Review Fee - New Commercial	\$ 500.00	
293	The complete plan review fee are 65% of the building permit fee.		
294	Up Front Partial Plan Review Fee - Tenant Improvement/Remodel	\$ 200.00	
295	The complete plan review fee are 65% of the building permit fee.		
296	Occupancy Fee	\$ 125.00	
297	Construction Water (Commercial)	\$ -	
298	Base Allowance		
299	0 to 3,000 gallons/month	\$ 250.00	
300	Block 2 Rate		
301	Above 3,000 gallons/month (base fee + volume rates in excess of base usage)	\$ 3.50	
302	Construction Water (hydrant use) deposit	\$ 1,500.00	
303	Racking Permit Fee Plan Review	Use IBC Eval Table	
304	Sign Permit Review	Use IBC Eval Table	
305	Miscellaneous Fee per hour charge	\$ 50.00	
306 Other Building Division Fees		Proposed	Justification
307	Basement Plan Review Fee - per hour	\$ 50.00	
308	Miscellaneous Administrative Fee per hour charge	\$ 50.00	
309	Building Inspection Fee and 1% State Tax	Varies	
310	Based on home valuation as determined by the Plans Examiner		
311	Occupancy Violation - \$100 plus \$30 per day		
312	Commercial Plan Review	65% of Building Permit Fee	
313	Inspections outside of normal working hours (2 hour max)	\$ 200.00	
314	Each additional hour	\$ 100.00	
315	Address change request	\$ 25.00	\$ 100.00 staff time for GIS and recorder
316	**Fees listed under Building Inspection Fees are not inclusive. Other fees may apply or be required.**		

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

317	Impact Fees	Proposed	Justification																	
318	Culinary Water Impact Fee - based on water meter size																			
319	3/4" meter	\$ 2,502.45																		
320	1" meter	\$ 4,179.09																		
321	1.5" meter	\$ 8,333.16																		
322	2" meter	\$ 13,338.06																		
323	3" meter	\$ 26,701.15																		
324	4" meter	\$ 41,715.85																		
325	6" meter	\$ 83,406.67																		
326	8" meter	\$ 133,455.68																		
327	Fire Impact Fees																			
328	Single Family Residential - per unit	\$ 429.30																		
329	Multiple Family Residential - per unit	\$ 392.08																		
330	Non-Residential - per 1,000 square feet	\$ 187.39																		
331	Non-Residential Apparatus Fee - per 1,000 square feet	\$ 54.59																		
332	Parks and Recreation Impact Fees																			
333	Single Family Residential - per unit	\$ 3,855.99																		
334	Multiple Family Residential - per unit	\$ 3,064.51																		
335	Police Impact Fee																			
336	Single Family Residential - per unit	\$ 326.45																		
337	Multiple Family Residential - per unit	\$ 216.55																		
338	Non-Residential - per 1,000 square feet	\$ 196.28																		
339	Pressurized Irrigation Impact Fee																			
340	Single Family Residential - per irrigated square feet	\$ 0.42																		
341	Multiple Family Residential - per irrigated square feet	\$ 0.42																		
342	Non-Residential - per irrigated square feet	\$ 0.42																		
343	Roads Impact Fees																			
344	Single Family Residential (non-TOD) - per unit	\$ 3,548.30																		
345	Multiple Family Residential (Non-TOD) - per unit	\$ 2,003.07																		
346	Single Family Residential (TOD) - per unit	\$ 3,016.05																		
347	Multiple Family Residential (TOD) - per unit	\$ 1,702.61																		
348	Non-TOD Mixed Use																			
349	<table border="1"> <tr> <td>ITE Trips Peak PM Trips</td> <td>X</td> <td>% Entering</td> <td>X</td> <td>% Primary Trip</td> <td>X</td> <td>Final ITE PM Peak Hr Adjusted Trips</td> <td>X</td> <td>Cost per Trip (\$5,723.06)</td> <td>=</td> <td>Base Non- Residential Impact Fee</td> <td>X</td> <td>Internal- Internal Trips (85%)</td> <td>=</td> <td>Final Non- Residential Mixed Use Impact Fee Outside of the TOD Areas</td> </tr> </table>			ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip (\$5,723.06)	=	Base Non- Residential Impact Fee	X	Internal- Internal Trips (85%)	=	Final Non- Residential Mixed Use Impact Fee Outside of the TOD Areas		
ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip (\$5,723.06)	=	Base Non- Residential Impact Fee	X	Internal- Internal Trips (85%)	=	Final Non- Residential Mixed Use Impact Fee Outside of the TOD Areas						
350																				
351																				
352																				
353																				
354	Non-TOD Other Non-Residential																			
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ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip (\$5,723.06)	=	Base Non- Residential Impact Fee										
356																				
357																				
358																				
359																				
360	TOD (All Non-Residential)																			
361	<table border="1"> <tr> <td>ITE Trips Peak PM Trips</td> <td>X</td> <td>% Entering</td> <td>X</td> <td>% Primary Trip</td> <td>X</td> <td>Final ITE PM Peak Hr Adjusted Trips</td> <td>X</td> <td>Cost per Trip (\$5,723.06)</td> <td>=</td> <td>Base Non- Residential Impact Fee</td> <td>X</td> <td>TOD Trip Reduction (84%)</td> <td>X</td> <td>Internal- Internal Trips (85%)</td> <td>=</td> <td>Final Non- Residential Impact Fee in the TOD Area</td> </tr> </table>			ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip (\$5,723.06)	=	Base Non- Residential Impact Fee	X	TOD Trip Reduction (84%)	X	Internal- Internal Trips (85%)	=	Final Non- Residential Impact Fee in the TOD Area
ITE Trips Peak PM Trips	X	% Entering	X	% Primary Trip	X	Final ITE PM Peak Hr Adjusted Trips	X	Cost per Trip (\$5,723.06)	=	Base Non- Residential Impact Fee	X	TOD Trip Reduction (84%)	X	Internal- Internal Trips (85%)	=	Final Non- Residential Impact Fee in the TOD Area				
362																				
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365																				

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

Impact Fees (continued)		Proposed	Justification
366	Sanitary Sewer Impact Fees - based on water meter size		
368	3/4" meter	\$ 840.08	
369	1" meter	\$ 1,402.93	
370	1.5" meter	\$ 2,797.46	
371	2" meter	\$ 4,477.61	
372	3" meter	\$ 8,963.63	
373	4" meter	\$ 14,004.10	
374	6" meter	\$ 27,999.79	
375	8" meter	\$ 44,801.34	
376	Storm Drain Impact Fee		
377	Single Family Residential - per gross square feet	\$ 0.1536	
378	Multiple Family Residential - per gross square feet	\$ 0.1536	
379	Non-Residential - per gross square feet	\$ 0.1536	
380	TSSD Impact Fee - per ERU (this is included on the building permit but paid to TSSD)	As adopted by TSSD	
Hook Up Fees		Proposed	Justification
382	Water - residential and non-residential - based on water meter size		
383	0.750 inch	\$ 475.00	
384	1.000 inch	\$ 525.00	
385	1.500 inch	\$ 706.00	
386	2.000 inch	\$ 856.00	
387	3.000 inch	\$ 1,965.00	
388	4.000 inch	\$ 3,065.00	
389	6.000 inch	\$ 4,950.00	
390	Sewer - residential and non-residential	\$ 235.00	
391	Pressurized Irrigation - residential and non-residential - based on water meter size		
392	0.750 inch	\$ 475.00	
393	1.000 inch	\$ 525.00	
394	1.500 inch	\$ 706.00	
395	2.000 inch	\$ 856.00	
396	3.000 inch	\$ 1,965.00	
397	4.000 inch	\$ 3,065.00	
398	6.000 inch	\$ 4,950.00	
399	Meter Reset Fee (Charged per incident a meter is not ready for set up)	\$ 80.00	
Development Fees		Proposed	Justification
401	<i>General</i>		
402	Performance Guarantee Administrative Fee - per year	\$ 50.00	
403	Right-of-Way or Utility Excavation Permit (base fee)	\$ 150.00	
404	Asphalt cut (per cut - first 100 square feet)	\$ 200.00	
405	Asphalt cut (per each additional 100 square feet of the same cut)	\$ 40.00	
406	Land Disturbance Permit Fee	\$ 500.00	
407	Traffic Control fees		
408	Base fee (includes first day of barricading for one lane)	\$ 50.00	
409	Barricading roads base fee plus (per square foot per day of barricaded area)	\$ 0.01	
410	Local road sidewalk closures (per day)	\$ 10.00	
411	Arterial or collector sidewalk closures (per day)	\$ 25.00	
412	Arterial or collector shoulder/bike lane closures (per day)	\$ 25.00	
413	Bike path closure (per day)	\$ 10.00	
414	Construction Water (base fee plus \$3.50 per 1,000 gallons)	\$ 250.00	
415	Usage rate per 1,000 gallons	\$ 3.50	
416	Construction Water (hydrant use) deposit	\$ 1,500.00	
417	Water share conveyance (per share, if surface water)	\$ 500.00	
418	<i>Engineering Division Review Fees</i>		

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

419 Development Fees (continued)		Proposed	Justification
420	Development Review and Inspection Fees - per hour		
421	Public Works Director \$ 180.00	\$ 225.00	based on average % increase of consulting rates
422	Public Infrastructure Manager \$ 110.00		replace with senior inspector III
423	Other Inspector \$ 71.00		replace with senior inspector I
424	Senior Inspector III	\$ 168.00	
425	Senior Inspector I	\$ 154.00	
426	Engineer In Training (EIT) \$ 90.00	\$ 98.00	based on % increase of consulting rates
427	Professional Engineer (PE) \$ 134.00	\$ 172.00	based on % increase of consulting rates
428	City Engineer \$ 162.00	\$ 218.00	based on % increase of consulting rates
429	GIS Supervisor \$ 92.00	\$ 118.00	based on % increase of consulting rates
430	Contracted Engineering Review	Actual Consultant Costs	
431	Contracted Inspection Work	Actual Consultant Costs	
432	Independent Soils Review	Actual Consultant Costs	
433	Hydraulic model analysis and/or certification	Actual Consultant Costs	
434	Legal Review Fees	Actual Consultant Costs	
435	Water Rights Review	Actual Consultant Costs	
436	Geotechnical Peer Review	Actual Consultant Costs	
437 Planning and Zoning Division Review Fees		Proposed	Justification
438	Subdivisions		
439	Preliminary Plans (Does not include Engineering Fees) \$ 500.00		
440	Final Plat (Does not include Engineering Fees) \$ 250.00		
441	Amended Plat (per plat) \$ 250.00		
442	Historic Preservation Conversion Project \$ 500.00		
443	Residential Accessory Structure (Does not include Engineering Fees) \$ 300.00		
444	Commercial Site Plans (Does not include Engineering Fees) \$ 500.00		
445	Zone Map or Development Code text change \$ 250.00		
446	General Plan Amendment \$ 250.00		
447	Zoning Confirmation Letter \$ 150.00		
448	Conditional Use Permit \$ 250.00		
449	Conditional Use Permit with Site Plan Approval \$ 850.00		
450	Annexation		
451	Under 5 acres \$ 860.00		
452	Over 5 acres \$ 965.00		
453 Utilities		Proposed	Justification
454	Utility Application Fee \$ 30.00		
455	Tenant/Landlord copy of utility bill - per mailing	current postage rates	
456	Utility Bills		
457	CUP/Water Assessment Fee \$ 6.50		
458	Drain Fees		
459	Undeveloped Parcel	No Charge	
460	Single Unit Residential Customers - per Unit \$ 8.50	\$ 10.50	per Resolution 2021-12-40R Effective January 1, 2024
461	Multi Unit Residential		
462	Base Monthly Charge Per Unit \$ 6.69	\$ 8.27	per Resolution 2021-12-40R Effective January 1, 2024
463	Area Charge per 1000 Square Feet of Impervious \$ 0.53	\$ 0.66	per Resolution 2021-12-40R Effective January 1, 2024
464	Drain Fees		
465	Commercial/Institutional		
466	Base Monthly Charge Per Unit \$ 6.69	\$ 8.27	per Resolution 2021-12-40R Effective January 1, 2024
467	Area Charge per 1000 Square Feet of Impervious \$ 0.53	\$ 0.66	per Resolution 2021-12-40R Effective January 1, 2024

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

473	Utilities (continued)		Proposed	Justification
468	Garbage Fees			
469	1st Container	\$ 10.40	\$ 12.50	sanitation contract rates have increased
470	Additional containers - each	\$ 6.92	\$ 8.20	sanitation contract rates have increased
471	Recycling	\$ 6.24	\$ 7.35	sanitation contract rates have increased
472	Recycling cancellation fee	\$ 10.00		
474	Sewer Fees			
475	Residential Customers - base	\$ 35.55		
476	Residential Customers - Usage rate per 1,000 gallons	\$ 1.40		
477	Commercial Customers - base	\$ 35.55		
478	Commercial Customers - Usage rate per 1,000 gallons	\$ 1.40		
479	Industrial Customers - base	\$ 35.55		
480	Industrial Customers - Usage rate per 1,000 gallons	\$ 1.40		
481	Pressurized Irrigation			
482	Unmetered			
483	Base Rate (per month, 9,000 square foot lot)	\$ 21.68		
484	Overage (per month, per square foot over 9,000)	\$ 0.00271		
485	Metered			
486	Base rate - 0 to 8,000 gallons per month usage	\$ 21.68		
487	Block 2 rate - 8,000 to 16,000 gallons per month usage	\$ 1.93		
488	Block 3 rate - over 16,000 gallons per month usage	\$ 5.12		
489	Pressurized Irrigation - Shareholder rates			
490	Unmetered			
491	Base Rate (per month, 9,000 square foot lot)	\$ 10.84		
492	Overage (per month, per square foot over 9,000)	\$ 0.001355		
493	Pressurized Irrigation - Additional discount for shares owned in excess of required minimum			
494	Possible Additional discount	\$ 43.36		
495	Large Residential Property Lot Owners			
496	Metered			
497	Base rate - 0 to 8,000 gallons per month usage	\$ 21.68		
498	Block 2 rate - 8,000 to 16,000 gallons per month usage	\$ 1.93		
499	Block 3 rate - over 16,000 gallons per month usage	\$ 5.12		
500	Pressurized Irrigation - Ratio of permeable area for unmapped commercial users			All commercial parcels are being mapped and will bill on actual permeable area (in lieu of a ratio) per tier rate structure of \$.00271 (line 484 above)
501	Ratio of permeable areas for commercial	15%		
502	Ratio of permeable areas for schools	50%		
503	Ration of permeable areas for churches	30%		
504	Culinary Water Rates - Rate adjustments effective July 1, 2018			
505	Single Family Rates			
506	Monthly Base Rate (\$/meter/month)			
507	3/4" and smaller	\$ 16.49		
508	1"	\$ 18.13		
509	1.5"	\$ 19.76		
510	2"	\$ 24.27		
511	Volume Rates (\$/thousand gallons)			
512	Base Allowance			
513	0 to 3,000 gallons/month	\$ -		
514	Block 2 Rate			
515	3,000 to 6,000 gallons/month	\$ 3.59		
516	Block 3 Rate			
517	6,000 to 9,000 gallons/month	\$ 4.32		
518	Block 4 Rate			
519	Above 9,000 gallons/month	\$ 5.06		

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

520	Utilities (continued)	Proposed	Justification
521	Culinary Water Rates - Rate adjustments effective July 1, 2018		
522	Multi-Family Rates		
523	Monthly Base Rate (\$/unit/month)		
524	First Unit	\$ 16.49	
525	Each Additional Unit	\$ 11.89	
526	Volume Rates (\$/thousand gallons)		
527	Base Allowance		
528	0 to 3,000 gallons/month/unit	\$ -	
529	Block 2 Rate		
530	3,000 to 6,000 gallons/month/unit	\$ 3.59	
531	Block 3 Rate		
532	6,000 to 9,000 gallons/month/unit	\$ 4.32	
533	Block 4 Rate		
534	Above 9,000 gallons/month/unit	\$ 5.06	
535	Commercial, Industrial, and Institutional		
536	Monthly Base Rate (\$/meter/month)		
537	3/4" and smaller	\$ 18.14	
538	1"	\$ 19.77	
539	1.5"	\$ 21.41	
540	2"	\$ 25.92	
541	3"	\$ 59.12	
542	4"	\$ 71.40	
543	6"	\$ 100.09	
544	8"	\$ 132.87	
545	10"	\$ 177.95	
546	Volume Rates (\$/thousand gallons)		
547	Base Allowance		
548	0 to 3,000 gallons/month	\$ -	
549	Block 2 Rate		
550	Above 3,000 gallons/month	\$ 3.15	
551	Hardship Exception Rates - for seniors who qualify under Utah County Circuit Breaker Abatement		
552	Pressurized Irrigation		
553	Base Rate (per month up to 8,000 gallons)	As Adopted	
554	Each additional 1,000 gallons	\$ 1.25	
555	The city will pay entire cost to purchase and install meter for those seniors who qualify.		
556	Culinary Water		
557	10% of the base rate of the adopted culinary rates		
558	Hardship Exception Rates - for other cases, heard by City Council after filing a relief petition with City Recorder		
559	Reconnection Fee - <i>normal business hours</i>	\$ 50.00	
560	Reconnection - after hours	\$ 150.00	
561	Tampering Fee	\$ 80.00	
562	Fine for use without current utility account	\$ 250.00	
563	Mapping Fee	\$ 200.00	
564	Pressurized Irrigation Connection fee	\$ 250.00	
565	Account Suspension Fee	\$50.00	
566	NSF (Not Sufficient Funds) Fee	\$25.00	
567	Full-Time Front Line Personnel Residing in American Fork Discount	As Adopted	

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

568 Utilities (continued)		Proposed	Justification
569 Military Discount Active Military (With Deployment Papers-While Deployed)			
570	Garbage Fees	As Adopted	
571	Recycling Fees	As Adopted	
572	Water Fees	Waived	
573	Sewer Fees	Waived	
574	Storm Drain Fees	Waived	
575 Properties outside of American Fork City Limits will have double the rate of American Fork City residents for all utility services.			
576 Fitness Center Fees		Proposed	Justification
577 12 Month Contract			
578 Resident Rate			
579	Annual Family	\$ 485.00 \$ 510.00	All fitness passes and day use are increasing due to increasing operating costs
580	per Month	\$ 48.00 \$ 52.00	
581	Annual Couple	\$ 400.00 \$ 425.00	
582	per Month	\$ 40.00 \$ 43.00	
583	Annual Individual	\$ 275.00 \$ 295.00	
584	per Month	\$ 28.00 \$ 30.00	
585	Annual Senior Couple	\$ 275.00 \$ 295.00	
586	per Month	\$ 28.00 \$ 30.00	
587	Annual Senior/Student Individual	\$ 160.00 \$ 175.00	
588	per Month	\$ 17.00 \$ 18.00	
589 Non-Resident Rate			
590	Annual Family	\$ 550.00 \$ 610.00	
591	per Month	\$ 55.00 \$ 61.00	
592	Annual Couple	\$ 460.00 \$ 525.00	
593	per Month	\$ 46.00 \$ 53.00	
594	Annual Individual	\$ 325.00 \$ 375.00	
595	per Month	\$ 33.00 \$ 38.00	
596	Annual Senior Couple	\$ 325.00 \$ 375.00	
597	per Month	\$ 33.00 \$ 38.00	
598	Annual Senior/Student Individual	\$ 195.00 \$ 215.00	
599	per Month	\$ 20.00 \$ 22.00	
600 6 Month Rate			
601 Resident Rate			
602	Semi-Annual Family	\$ 290.00 \$ 320.00	
603	Semi-Annual Couple	\$ 240.00 \$ 260.00	
604	Semi-Annual Individual	\$ 165.00 \$ 185.00	
605	Semi-Annual Senior Couple	\$ 165.00 \$ 185.00	
606	Semi-Annual Senior/Student Individual	\$ 115.00 \$ 125.00	
607 Non-Resident Rate			
608	Semi-Annual Family	\$ 325.00 \$ 370.00	
609	Semi-Annual Couple	\$ 275.00 \$ 310.00	
610	Semi-Annual Individual	\$ 195.00 \$ 225.00	
611	Semi-Annual Senior Couple	\$ 195.00 \$ 225.00	
612	Semi-Annual Senior/Student Individual	\$ 125.00 \$ 145.00	

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

613	Fitness Center Fees (continued)		Proposed	Justification
614	3 Month Rate			
615	Resident Rate			
616	Quarterly Family	\$ 215.00	\$ 240.00	
617	Quarterly Couple	\$ 175.00	\$ 200.00	
618	Quarterly Individual	\$ 120.00	\$ 135.00	
619	Quarterly Senior Couple	\$ 120.00	\$ 135.00	
620	Quarterly Senior/Student Individual	\$ 80.00	\$ 95.00	
621	Non-Resident Rate			
622	Quarterly Family	\$ 240.00	\$ 290.00	
623	Quarterly Couple	\$ 200.00	\$ 240.00	
624	Quarterly Individual	\$ 135.00	\$ 175.00	
625	Quarterly Senior Couple	\$ 135.00	\$ 175.00	
626	Quarterly Senior/Student Individual	\$ 95.00	\$ 135.00	
627	Summer Family Pass (May 15 to Sept 15)			
628	Resident Rate			
629	Quarterly Family	\$ 235.00	\$ 250.00	
630	Quarterly Couple	\$ 195.00	\$ 210.00	
631	Quarterly Individual	\$ 130.00	\$ 140.00	
632	Quarterly Senior Couple	\$ 130.00	\$ 175.00	
633	Quarterly Senior/Student Individual	\$ 90.00	\$ 100.00	
634	Non-Resident Rate			
635	Quarterly Family	\$ 265.00	\$ 300.00	
636	Quarterly Couple	\$ 225.00	\$ 275.00	
637	Quarterly Individual	\$ 160.00	\$ 200.00	
638	Quarterly Senior Couple	\$ 160.00	\$ 200.00	
639	Quarterly Senior Individual	\$ 105.00	\$ 145.00	
640	Daily Admission Fees and Punch Card Rates			
641	Daily Adult (18 years and older)	\$ 5.00	\$ 6.00	
642	Daily Youth (4 years to 17 years)	\$ 4.00	\$ 5.00	
643	Daily Toddler (up to 3 years)	Free	Free	
644	Daily Senior (60 years and older)	\$ 3.00	\$ 4.00	
645	Daily "Track Only"	\$ 2.00		simplify fee schedule
646	Daily Senior "Track Only"	\$ 1.00	\$ 1.00	
647	Daily family	\$ 20.00	\$ 25.00	
648	Monday Night (family night)	\$ 15.00		simplify fee schedule
649	Adult 20 Punch Card	\$ 80.00	\$ 125.00	
650	Youth 20 Punch Card	\$ 70.00	\$ 105.00	
651	Senior Citizen 20 Punch Card	\$ 50.00	\$ 85.00	
652	"Track Only" 20 Punch Card	\$ 25.00		simplify fee schedule
653	Senior Citizen "Track Only" 20 Punch Card	\$ 15.00	\$ 20.00	
654	Day Care Pricing - Monthly Pass (2 hour max per day)			
655	One child	\$ 28.00	\$ 28.00	
656	Two children	\$ 38.00	\$ 38.00	
657	Three or more children	\$ 48.00	\$ 48.00	
658	Day Care - Hourly Rates (2 hour max per day)			
659	Half Hour	\$ 1.00	\$ 1.00	
660	Hour	\$ 2.00	\$ 2.00	
661	20 Time Punch Card	\$ 35.00	\$ 40.00	

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

662 Fitness Center Fees (continued)		Proposed	Justification
663	Business Rates		
664	Resident Rate 15% (1-20 employees)		
665	Annual Family	\$ 387.00	
666	Annual Couple	\$ 319.00	
667	Annual Individual	\$ 221.00	
668	Non-Resident Rate 15%		
669	Annual Family	\$ 434.00	
670	Annual Couple	\$ 366.00	
671	Annual Individual	\$ 255.00	
672	Resident Rate 20% (21-59 employees)		
673	Annual Family	\$ 364.00	
674	Annual Couple	\$ 300.00	
675	Annual Individual	\$ 208.00	
676	Non-Resident Rate 20%		
677	Annual Family	\$ 408.00	
678	Annual Couple	\$ 344.00	
679	Annual Individual	\$ 240.00	
680	Resident Rate 25% (60+ employees)		
681	Annual Family	\$ 341.00	
682	Annual Couple	\$ 281.00	
683	Annual Individual	\$ 195.00	
684	Non-Resident Rate 25%		
685	Annual Family	\$ 383.00	
686	Annual Couple	\$ 323.00	
687	Annual Individual	\$ 225.00	
688	Gymnastics	Member/Non Member	
689	Parent Tot	\$ 29.00/\$32.00	\$36.00/\$46.00
690	Gym Stars, Breeze, Thunder	\$ 32.00/\$36.00	\$39.00/\$49.00
691	Kinder	\$ 34.00/\$38.00	\$41.00/\$51.00
692	Blizzards	\$ 60.00/\$65.00	\$67.00/\$77.00
693	Tumbling	\$ 30.00/\$34.00	\$37.00/\$47.00
694	Levels 3-7	\$70.00-\$155.00	\$77.00-\$162.00
695	Itty Bitty Sports (Per Quarter)	\$ 30.00	\$125
696	Dance Classes	\$ 25.00-\$60.00	\$32.00-\$67.00
697	Karate	\$ 35.00-\$80.00	
698	Ninja Warrior		\$42.00-\$52.00
699	Preschool	\$ 65.00-\$85.00	\$85.00-\$105.00
700	Boat Harbor Fees	Proposed	Justification
701	Day Use	\$ 8.00	\$ 10.00
702	Walk-in	\$ 2.00	\$ 5.00
703	Fishing	\$ 5.00	simplify with day use pass or walk-in fee
704	Senior Fishing and Launch - Drive in, per person, per day	\$ 5.00	\$ 10.00
705	Senior Fishing and Launch - Drive in, per person, per season	\$ 40.00	simplify with day use pass or walk-in fee
706	Annual Launch Pass	\$ 80.00	simplify with day use pass or walk-in fee

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

708	Park and Field Rentals		Proposed	Justification
709	Amphitheater Rental			
710	Full Day Rental	\$ 600.00	\$ 700.00	Price has not increased for several years
711	Half Day Rental	\$ 300.00	\$ -	only full day rentals to avoid overlapping events
712	Refundable Deposit	\$ 100.00		
713	Large Corporate or Private events may be charged custom amount			park rental for large events is in addition to special event permit
714	Skate Park - 200 East 500 South			
715	Day	\$ 200.00		
716	Pavilions - Rotary, Quail Cove, Evergreen			
717	Large Pavilion - Resident/Non-resident	\$ 40.00/\$60.00	\$45.00/\$65.00	Increasing staff wages
718	Small Pavilion - Resident/Non-resident	\$ 30.00/\$50.00	\$35.00/\$55.00	Increasing staff wages
719	Baseball Field Rentals - Rotary, Pony, Art Dye, Beehive, Greenwood, and JC Parks			
720	Hourly	\$ 25.00	\$30-\$40	Propose \$30 for youth teams/ hr & \$40 for adult teams, field maint.
721	Full Day	\$ 200.00	\$ 225.00	Maint & materials, Staff Cost
722	Field Prep	\$ 50.00	\$ 50.00	Maint & materials, Staff Cost
723	Field Lights - per hour	\$ 25.00	\$ 25.00	Cost of lighting
724	Playing Field Rentals - Evergreen, Hindley, Art Dye East or South Fields, Legacy, Bamberger, Easton, and Kimberly Parks			
725	Hourly	\$ 25.00	\$30-\$40	Propose \$30 for youth teams/ hr & \$40 for adult teams, field maint.
726	Full Day	\$ 200.00	\$ 225.00	Maint & materials, Staff Cost
727	Field Prep	\$ 50.00	\$ 50.00	Maint & materials, Staff Cost
728	Field Lights - per hour	\$ 25.00	\$ 25.00	Cost of lighting
729	Art Dye - Full Rental - East Field, OR South Field, OR Baseball Field			
730	Half Day	\$ 350.00		
731	Full Day	\$ 500.00		
732	Entire Complex	\$ 1,500.00		
733	**Other Arrangements can be made on a case by case basis.			
734	**Playground Equipment for all parks is on a first-come, first-served basis at no charge			
735	Recreation Fees		Proposed	Justification
736	Baseball			
737	T-ball, Coach Pitch	\$ 40.00	\$ 45.00	
738	1st & 2nd Grade Pinto	\$ 75.00		
739	3rd & 4th Grade Mustang Gold	\$ 125.00		
740	3rd & 4th Grade Mustang Silver	\$ 65.00		
741	Pony and Colt	\$ 95.00		
742	1st -3rd Grade Machine Pitch		\$ 75.00	10 Games, Full Uniform, Machine Pitch Balls, Umpire Cost
743	3rd-6th Player Pitch		\$ 125.00	12 Games + Tournament, Full Uniform, 2 Umpires, Equipment
744	7th-12th Grade Player Pitch		\$ 125.00	12 Games + Tournament, 2 Adult Umpires, Equipment
745	Softball			
746	3rd-4th Grade	\$ 60.00	\$ 75.00	10 Games, Umpire Cost, Machine & Ball Maintenance, Full Uniforms, Clinics
747	5th-6th Grade	\$ 70.00	\$ 95.00	10 Games, 2 Umpires, Full Uniforms, Clinics
748	7th-12th Grade	\$ 70.00	\$ 95.00	10 Games, 2 Adult Umpires, Full Uniforms, Clinics
749	Tennis Lessons	\$ 50.00	\$ 55.00	Court Rental Fee, Coaching, Equipment
750	Tennis League		\$ 95.00	Court Rental Fee, Coaching, Matches, Equipment, CUTA Fees
751	Soccer			
752	3 years old through 2nd grade	\$ 45.00		8 Games, Equipment, Field Painting
753	3rd-4th grade	\$ 50.00	\$ 55.00	8 Games, Equipment, Field Painting, 2 Refs
754	5th-9th grade	\$ 55.00	\$ 65.00	7 Games + Tournament, Field Painting, 3 Experienced Refs
755	Flag Football			
756	1st-4th grade	\$ 45.00	\$ 50.00	8 Games, 2 Referees, Field Painting, Flag Equipment
757	5th-6th grade	\$ 55.00	\$ 60.00	8 Games, 2 Experienced Referees, Field Painting, Flag Equipment
758	7th-12th grade	\$ 55.00	\$ 65.00	7 Games + Tournament, Field Painting, 2 Adult Referees

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AMERICAN FORK CITY
ADOPTED FEE SCHEDULE - July 1, 2023 to June 30, 2024

759	Recreation Fees (Continued)	Proposed	Justification
760	Youth Basketball (no longer Jr. Jazz)		
761	1st-2nd grade	\$ 40.00 \$ 50.00	8 Games, Gym Rental Fees, Supervision, Equipment
762	3rd-4th grade	\$ 50.00 \$ 60.00	8 Games, Gym Rental Fees, Supervision, Equipment, 2 Referees
763	5th-6th grade	\$ 60.00 \$ 70.00	7 Games + Trnmnt, Gym Rental Fees, Referees, Equipment, Jersey Cost
764	7th-12th grade	\$ 85.00 \$ 90.00	7 Games + Trnmnt, Gym Rental Fees, Referees, Equipment, Jersey Cost, Refs
765	Volleyball	\$ 50.00	Gym Rental Fee, Uniform Cost, Referees
766	Ski School		
767	Bus, Lessons, Pass	\$ 230.00 \$ 300.00	Bus Fee, Brighton Lesson Fee
768	Skate Camp	\$ 65.00	
769	Bowling lessons	\$ 55.00	
770	Track & Field	\$ 65.00	10 Practices, 5 Meets, Track Rental Fees, Coaches, Program Shirt
771	Esports	\$5-\$20 \$45-\$85	Mission Control Software Fee, Prizes, Admin Setup & Monitoring
772	Golf lessons	\$ 35.00-\$80.00 \$45-\$85	Increased Fees through Fox Hollow
773	Adult Softball		
774	Mens	\$ 620.00 \$ 650.00	16 Games + trnmnt, Umpire Cost through NSA, Softballs & Equipment
775	Coed	\$ 435.00 \$ 475.00	10 Games + Trnmnt, Umpire Cost through NSA, Softballs & Equipment
776	Ultimate Frisbee - Grades 10th to 12th	\$ 32.00	
777	Reusable Sports Jersey - utilized in some programs	\$ 9.00 \$ 10.00	Current Reversible Jersey Cost through supplier
778	All Recreation Programs non-resident fee	\$ 20.00 \$ 25.00	
779	\$5 multi-family discount for registering multiple family members at same time for same program		
780	All Recreation Programs require a \$5 late fee for registering after the deadline		

Attachment: 2024 FEE SCHEDULE effective 7.1.23 (General Fee Schedule)

CITY COUNCIL STUDY ITEM

City of American Fork
COUNCIL WORK SESSION
JUNE 6, 2023

Department Recorder

Department *Terilya Lunken*

STUDY ITEM Review of the fiscal year ending June 30, 2024, budget book.

BACKGROUND

Anna Montoya will go over the fiscal year ending June 30, 2024, budget.

SUPPORTING DOCUMENTS

June 6 - review budget book v2 (PDF)

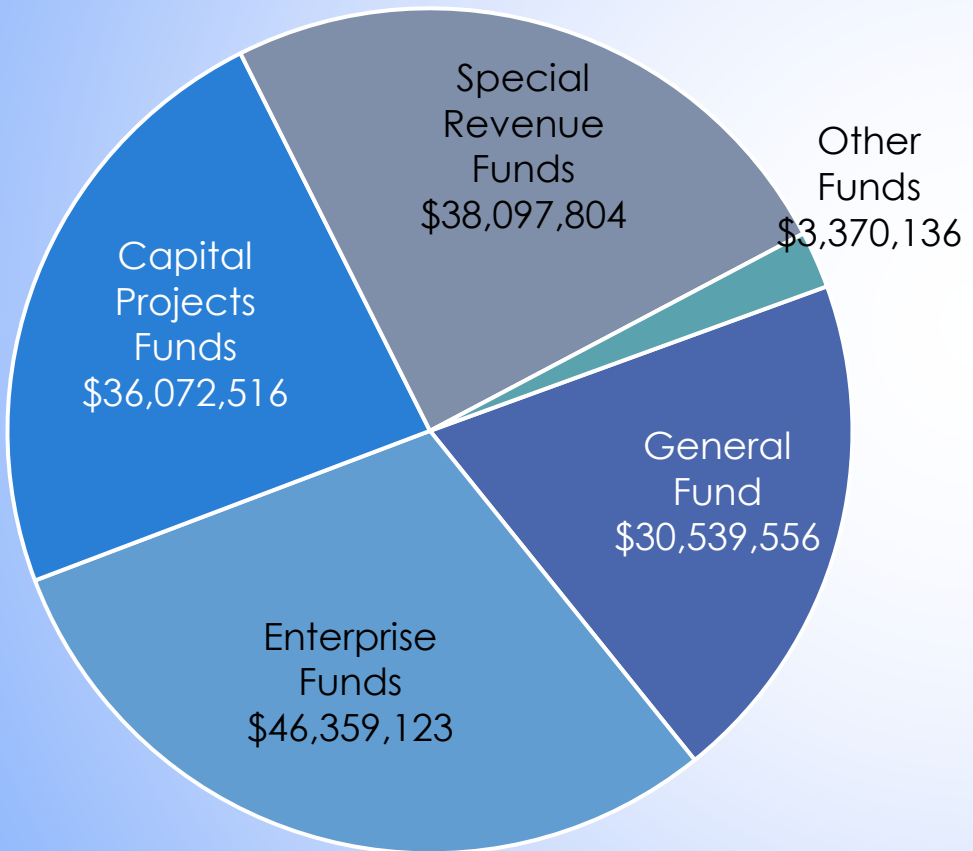


Review of Budget Book

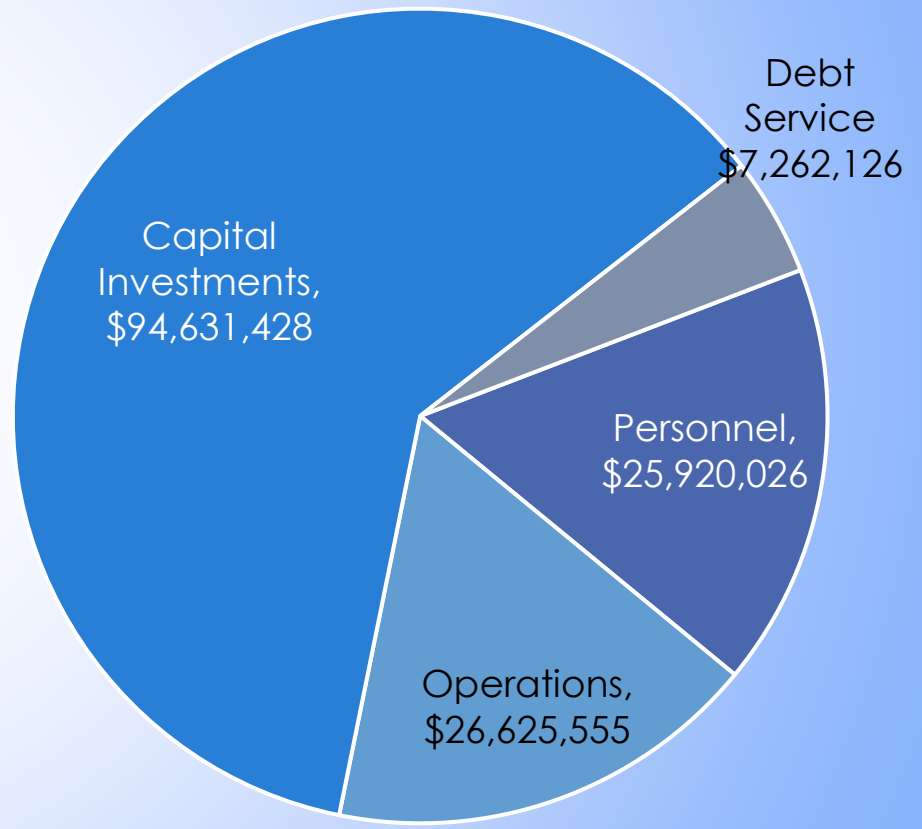
Fiscal Year 2024
Budget Work Session June 6, 2023

City Wide Expenditures Proposed FY 2024

Expenditures by Fund Type



Expenditure by Type



Total Citywide Budget = \$154,439,135

Range Adjustments

Budget Change	Budget Page	Fund	Department	Amount
Range Adjustment – Police	93	General Fund	Police	\$53,654
Range Adjustment – Fire	95	General Fund	Fire	\$87,391
Range Adjustment – Library	88	General Fund	Library	\$32,177
Range Adjustment – Public Works	98	General Fund	Streets	\$51,450
Range Adjustment – Public Works	100	General Fund	Engineering	\$20,097
Range Adjustment – Public Works	135	Culinary Water	Public Works	\$49,289
		Pressurized		
Range Adjustment – Public Works	139	Irrigation	Public Works	\$27,096
Range Adjustment – Public Works	142	Sewer	Public Works	\$30,851
Range Adjustment – Public Works	145	Storm Drain	Public Works	\$37,387
			Building	
Range Adjustment – Development Services	103	General Fund	Inspection	\$33,514
Range Adjustment – Development Services	102	General Fund	Planning	\$13,183
Total Range Adjustments				\$436,089



Capital Investments

Budget Change	Budget Page	Fund	Department	Amount
Reduced Expenditure - Public Safety Radio Replacement	124	General Capital Projects	Police & Fire	\$(330,330)
Road Improvements – Automall Connection	127	Road Impact Fee	Public Works	\$130,000
Total Capital Investment				\$(200,330)

Revenue Changes

Budget Change	Budget Page	Fund	Department	Amount
Reduction of PARC Tax Awards and Revenue from other grants as applicable	110	PARC Tax	Revenue	\$37,000
Development and Capital Projects Inspections	74	General Fund	Revenue	\$20,000
Total Revenue Changes				\$57,000

FTE Review

Position	Fund	Department	Amount	FTE Amount
Administrative Assistant (part-time to full-time) – offset by reduction in fitness center part-time	General Fund	Community Services		0
Arborist (half year to full year)	General Fund	Community Services		.50
Evidence Technician (part-time)	General Fund	Police		.50
Records Specialist (part-time to full-time)*	General Fund	Police	\$40,093	.50
Code Enforcement (2 part-time to 1 full-time)	General Fund	Police		0
Battalion Chief (full-time)	General Fund	Fire		1.00
Grant Administrator (part-time)*	PARC Tax/grants	Administration	\$32,484	.50
Total FTE Additions				3.00

*Change from proposed budget

Property Tax Rate Scenarios

Option	Scenario 1	Scenario 2	Scenario 3
Current General Tax Rate 2022	.001508	.001508	.001508
Proposed General Tax Rate 2022	.001555	.001578	.001600
Difference	.000047	.000070	.000092
General Fund Revenue Base Increase	\$202,618	\$301,771	\$396,614
% Increase to General Fund Property Tax	3.12%	4.64%	6.10%
Annual Impact to Residents	\$12.00	\$18.00	\$24.00
Monthly Impact to Residents	\$1.00	\$1.50	\$2.00

- Assumes no increase in assessed valuations
- Based on median home value of \$474,000
- Scenario 1 already included in proposed budget