

LOCAL BUILDING AUTHORITY OF AMERICAN FORK  
JUNE 22, 2021  
NOTICE OF PUBLIC HEARING & SPECIAL SESSION AGENDA

Notice is hereby given that the Local Building Authority of American Fork will meet in a public hearing and special session on Tuesday, June 22, 2021, electronically, commencing at 6:40 p.m. The agenda shall be as follows:

PUBLIC HEARING

- Receiving of public comment regarding the Local Building Authority of American Fork Budget for fiscal year ending June 30, 2022.

SPECIAL SESSION

1. Roll call.
2. Review and action on a resolution adopting the Local Building Authority of American Fork Budget for fiscal year ending June 30, 2022.
3. Approval of the May 25, 2021, Building Authority minutes.
4. Adjournment.

Dated this 15 day of June 2021



Terilyn Lurker  
Secretary



# BUILDING AUTHORITY

## CITY OF AMERICAN FORK

### JUNE 30, 2021

Department \_\_\_\_\_ Secretary \_\_\_\_\_ Director Approval Terilyn Lurker

#### **AGENDA ITEM**

Review and action on a resolution adopting the Local Building Authority of American Fork budget for fiscal year ending June 30, 2022.

#### **SUMMARY RECOMMENDATION**

Staff would recommend approval.

#### **BACKGROUND**

State law requires that budgets be approved by June 30, 2021. The Building Authority's proposed budget is attached to the resolution.

#### **BUDGET IMPACT**

See budget.

#### **SUGGESTED MOTION**

I move to approve the resolution adopting the Local Building Authority of American Fork budget for fiscal year ending June 30, 2022.

**RESOLUTION NO. 2021-BA-\_\_R**

**A RESOLUTION ADOPTING THE AMERICAN FORK BUILDING AUTHORITY 2021-2022 BUDGET.**

WHEREAS, the American Fork Building Authority is required by Utah State Law to adopt a balanced budget prior to June 30, 2021; and,

WHEREAS, the American Fork Building Authority held a public hearing on June 22, 2021; and

WHEREAS, the American Fork Building Authority has complied with all legal requirements.

NOW THEREFORE, be it resolved that the attached budget is adopted for fiscal year 2020-2021.

PASSED AND SIGNED THIS 22 DAY OF JUNE, 2022.

APPROVED:

Bradley J. Frost, President

ATTEST:

Terilyn Lurker, Secretary



# Municipal Building Authority Fund

## FUND SUMMARY

The Municipal Building Authority fund was created to account for the activities of the City’s Municipal Building Authority. The Authority was created to provide continuity between City Council changes. This method allows for small institutions to participate in financing. The City does not currently have any bonds outstanding issued by the Building Authority, but sees the organization as a “backstop” if needed. The yearly expenditures for the building authority are public notices.

## FUND BUDGET

| Description                         | Actual<br>2019-20 | Estimated<br>2010-21 | Approved<br>2020-21 | Proposed<br>2021-22 |
|-------------------------------------|-------------------|----------------------|---------------------|---------------------|
| <b>EXPENDITURES</b>                 |                   |                      |                     |                     |
| <b>Operating</b>                    |                   |                      |                     |                     |
| Ordinances and Publications         | \$ 10             | \$ -                 | \$ -                | \$ -                |
| <b>Total Operating Expenditures</b> | <b>10</b>         | <b>-</b>             | <b>-</b>            | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>           | <b>\$ 10</b>      | <b>\$ -</b>          | <b>\$ -</b>         | <b>\$ -</b>         |
| Municipal Building Fund Net Revenue | (10)              | -                    | -                   | -                   |
| Beginning Fund Balance              | 901               | 891                  | 891                 | 891                 |
| <b>Ending Fund Balance</b>          | <b>\$ 891</b>     | <b>\$ 891</b>        | <b>\$ 891</b>       | <b>\$ 891</b>       |

# UNAPPROVED MINUTES

LOCAL BUILDING AUTHORITY OF  
AMERICAN FORK CITY MINUTES  
MAY 25, 2021

Board Members Present:     Bradley J. Frost                     President  
   Kevin Barnes                     Board Member  
   Staci Carroll                     Board Member  
   Ryan Hunter                     Board Member  
   Rob Shelton                     Board Member  
   Clark Taylor                     Board Member

Staff Present:                     Terilyn Lurker                     Secretary/Treasurer  
   David Bunker                     City Administrator  
   Adam Olsen                     City Planner  
   Wendelin Knobloch             Associate Planner  
   Anna Montoya                     Finance Director  
   Aaron Brems                     Fire Chief  
   George Schade                     IT Director  
   Cherylyn Egner                     Legal Counsel  
   Scott Sensanbaugher             Public Works Director

Also present: John Woffinden, Buck Swaney, and Joe Rich

The American Fork Local Building Authority met in a special meeting on Tuesday, May 25, 2021, at City Hall (located at 31 North Church Street), commencing at 6:52 p.m.

1.     Roll Call

President Frost welcomed everyone to the meeting. Roll call was taken.

2.     Presentation and adoption of the Local Building Authority of American Fork City tentative budget for fiscal year ending June 30, 2022.

**Board Member Taylor moved to adopt the Local Building Authority of American Fork City tentative budget for fiscal year ending June 30, 2022. Council Member Shelton seconded the motion.**

**Voting was as follows:**

|                             |            |
|-----------------------------|------------|
| <b>Board Member Barnes</b>  | <b>aye</b> |
| <b>Board Member Carroll</b> | <b>aye</b> |
| <b>Board Member Hunter</b>  | <b>aye</b> |
| <b>Board Member Shelton</b> | <b>aye</b> |
| <b>Board Member Taylor</b>  | <b>aye</b> |

**The motion carried.**

3.     Approval of the January 26, 2021 annual minutes

**Board Member Barnes moved to approve the January 26, 2021 annual minutes. Board Member Carroll seconded the motion. Voting was as follows:**

|                             |                |
|-----------------------------|----------------|
| <b>Board Member Barnes</b>  | <b>aye</b>     |
| <b>Board Member Carroll</b> | <b>aye</b>     |
| <b>Board Member Hunter</b>  | <b>abstain</b> |

UNAPPROVED MINUTES

1 Board Member Shelton aye  
2 Board Member Taylor aye

3 The motion carried.

4  
5 4. Old Business  
6 There was no old business.

7  
8 5. New business  
9 There was no new business.

10  
11 6. Adjournment  
12 **Board Member Taylor moved to adjourn the meeting. Board Member Shelton seconded the motion.**  
13 **All were in favor.**

14  
15 The meeting adjourned at 6:55 p.m.

*Terilyn Lurker*

16  
17 Terilyn Lurker, Secretary/Treasurer