

PARC TAX ADVISORY BOARD

January 4th, 2023 Revised Minutes

Attendees:

Brian Thompson Karen Schaack Spencer Stevens Nan Kuhn
Nate Mecham Brandon Smith John Miller
Scott Okelberry Camden Bird Laurel Shelley
Councilman Taylor asked to be excused.

The meeting began at 5:00 pm.

Minutes for the December meeting were not available at this time. Brian will provide November minutes and Karen will provide December minutes for approval

New Board members:

- New members to the board have not yet been approved by the city Council and therefore, were not in attendance. We will continue as a current board through the Jan. 26th workshop.
- It was suggested to Camden that a training meeting be held for new members and/or packet given with policies, resolutions, and ordinances to help orient new members. They are available on the website but possibly need updating. Brian will assume the responsibility of assembling the New Board Member Packet.
- Members leaving could advise new members in the transition.
- New board members should be approved at the Jan 24th City Council meeting and will be encouraged to attend the workshop.

Recap of the January 3rd City Council Work session:

- Three formal reports were given by TAF, the city, and Harrington Center for the Arts. John Miller was also there to offer an impromptu report.
- The reports were received well by the City Council who appreciated the work being done by each organization.
- It was noted that the organizations reporting seem to be more financially self-sufficient and less dependent on PARC money.

Workshop

- The workshop will be held Jan. 26 at 7 pm
- Nate will still conduct the workshop.
- Slides from last year's presentation were shown for review.
- Add non-qualifying items to the application. Look at the website again.
- More comments were made about performance location contingency plans as part of the application process.
- It was suggested that applicants prioritize projects in the application process.
- There was discussion about quarterly reporting and the disbursement of funds. Organizations must give their report before receiving the next installment of quarterly funds. Pictures indicating project progress are encouraged.
- Signing contracts must be done ahead of receiving funds for Q1, which will be ready by July 1st.

Scott proposed sending out a calendar for the upcoming year meetings.

He suggested our next meeting be Jan 31(Tues) at 5:30pm since he will be out of town on Feb. 1st. It will give us a chance to meet with new members and discuss transition of responsibilities.

Meeting was adjourned.

