



**PARC Tax Advisory Board**  
**January 6, 2021**  
**Virtual Public Meeting / ZOOM Video Conference**

**Attendees**

Brian Thompson	Laurel Shelley	Karen Schaack	Nate Mecham
Nan Kuhn	Camden Bird	Scott Okelberry	

The meeting started at 5:30 pm.

**Laurel moved to approve the November 4, 2020 meeting minutes, Karen seconded the motion. Motion passed unanimously.**

**Dale Gunther's Replacement**

Two names have been submitted to the Mayor to replace Dale on the Board: Brandon Smith and Mary Ann Farnsworth. The new appointment will be announced in the January 12, 2021 City Council meeting.

**Brian moved to recommend to the Council to modify the, *Resolution Creating the Park Art Recreation and Cultural Tax Advisory Board; Appointment of Advisory Board Members 3.b.* The Advisory board shall be made of seven (7) individuals with extensive experience and knowledge in: ~~One (1) represent Parks, One (1) Arts, One (1) Recreation, and Cultural. There will be four (4) at large members.~~ Scott seconded the motion and the motion carried unanimously. (could be a legal way to this)**

**Carry Forward Funds**

A report on all grant funds that have not been used in the FY 2020-2021, due to the Covid-19, need to be submitted the Mayor and Council by the end of January. Projects for FY 2021-2022, using carry-over funding, will need to specify such amounts in their respective application. Carry forward funds can only be used for the projects that they were originally allocated for.

**Workshop Slides**

- Add pictures for current projects
- Carry Forwards Funds
- Clarify total funds needed for each project
- Projects reviewed quarterly
- Review application - do application in a Word document then paste information into application
- Report any outside funding and donations
- Prepare for presentation to Board in March
- Take a lot of photos of project
- Keep good records for audits and Council Reports
- PARC logo present on programs, signs, during construction, completion to project

**Virtual Workshop**

The Mandatory Virtual Workshop will be January 28, 2021, 7:00 pm  
Applications website will open January 29, 2021 and close February 26, 2021

**Other Business**

- a. Next virtual meeting February 3, 2021

Brian moved to adjourn the meeting at 6:20 pm, Scott seconded.