

## **PARC Tax Advisory Board February 22, 2023 Minutes**

### **Attendees**

|                   |                 |
|-------------------|-----------------|
| Brian Thompson    | Hugh Johnson    |
| Scott Okelberry   | Brandon Smith   |
| Karen Schaack     | Camden Bird     |
| Katie Sorenson    | Spencer Stevens |
| Kimberlie Paulson | Reggie Walker   |

The meeting started at 5:30 pm

Minutes from December and January were approved by Brian Thompson. Scott Okelberry second the motion. Motion was passed.

### **Introduction of Members of the Board**

- \* Kimberlie Paulson, Katie Sorenson, and Hugh Johnson were introduced as new members of the PARC Board.
- \*Scott Okelberry was introduced as the new chairman and conducted this meeting.
- \*Brian will remain on the board for one more year for transition.
- \*Everyone present introduced themselves and told a few things about themselves. There were several connections made amongst each other.

### **PARC Advisory Board Member Packet**

- Brian handed out the PARC Advisory Board Member Packet that he put together for all board members. It is a concise explanation and reference for all PARC duties, policies, and procedures.

- We went through the packet which explained the PARC Board policies, resolutions, and procedures. Qualifying operational expenses were again discussed. (see PARC Board member Packet and PARC website)
- Information was also given to new members specifically about the Art Dye 10yr Bond.
- Expectations and duties of the board were also covered and explained in the packet.
- It was emphasized that the PARC Board is a recommending board to the City Council. City Council makes the final decision.

### **Board Assignments**

- Katie Sorenson will keep and record the minutes from PARC board meetings.
- Karen Schaack and Katie will assemble the PARC binders with organizational project applications.
- Brandon Smith will be the next Applicant Workshop presenter.
- Hugh Johnson will write up the recommendations to City Council.
  
- Hugh asked the question as to how city projects are considered in contrast with other organization applications. It was stated that the city competes with all the other organizations equally and projects are approved on their merits.

### **Calendar for 2023**

- Applications will close Friday, Feb. 24<sup>th</sup>.
- Karen and Katie will assemble binders March 1st
- Next meeting will be March 8<sup>th</sup>.
- Presentations of applicants will be March 15<sup>th</sup> and 22<sup>nd</sup>.

- Discussions and recommendations from the board will be March 29<sup>th</sup> and April 12<sup>th</sup>. ( no meeting during Spring Break)
- Final recommendations will be sent to the City Council by April 27<sup>th</sup>.
- Recommendations will be presented and considered at the City Council work session May 2<sup>nd</sup> 2023
- City Council will approve applications on May 23, 2023.

### **Other Business**

It was advised that the board members update personal profile pictures on the AF PARC Website and look at it often for reference and information.

Brandon Smith motioned to adjourn the meeting. Hugh Johnson seconded the motion. The meeting was adjourned.