

AMERICAN FORK CITY COUNCIL
APRIL 25, 2023
REGULAR SESSION MINUTES

Members Present:

Bradley J. Frost	Mayor
Kevin Barnes	Council Member
Ryan Hunter	Council Member
Rob Shelton	Council Member
Clark Taylor	Council Member
Staci Carroll	Council Member

Staff Present:

David Bunker	City Administrator
Camden Bird	Assistant City Administrator
Derric Rykert	Community Services Director
Patrick O'Brien	Development Services Director
Stephanie Finau	Deputy Recorder
George Schade	IT Director
Cherylyn Egner	Legal Counsel
Susan Goebel-Canning	Public Works Director
Anna Montoya	Finance Director

Also present: Rachel Lambourne, Bo Bahoravitch, and Ben Ash (Forester)

The American Fork City Council met in a regular session on Tuesday, April 25, 2023, in the American Fork City Hall, 31 North Church Street, commencing at 7:06 p.m.

REGULAR SESSION

1. Pledge of Allegiance; Invocation by Council Member Carroll; roll call.

Mayor Frost welcomed everyone to the meeting. Those present recited the Pledge of Allegiance and the invocation was offered by Council Member Carroll. Roll call was taken.

2. Twenty-minute public comment period - limited to two minutes per person.

No public comments were made.

3. City Administrator's Report

Mr. Bunker reported the fitness center removed the bubble over the swimming pool in preparation for summertime. He expressed appreciation to the staff for their hard work and willingness to come together to make this happen effectively. He mentioned that the city saves money by taking it down and putting it up every year. He reported that the fitness center had been closed for a few days, finishing up an addition adding more office space. Once it is completed, Derric Rykert will move back to his office in the fitness center.

He reported that this Thursday will be Arbor Day at 10:00 a.m. at Val Vista Park.

4. Council Reports

Council Member Hunter reported on how much work the PARC Board puts into bringing all organizations together and expressed appreciation for them.

Council Member Shelton appreciated mentioning Arbor Day. He reported that the Beautification committee is excited to have the mayor attend this year and be a part of the festivities. He reported the Annual Cleanup event coming up and stated they will have classes at the library discussing planting. Council Member Shelton highlighted three things that stood out to him at the conference the council attended the previous week:

- Water seminar and why some legislation is being looked at or passed about water conservation.
- Plat seminar and the responsibility using power wisely for land use.
- Hearing from the Ogden and Spanish Fork mayor about the trial run that they went through. There was an app that was put out that was a big benefit and wanted to discuss that with Mr. Bunker and dispatch.

Council Member Barnes expressed appreciation to the PARC Committee. He attended the Wasatch Winds concert at the high school, which was lively and fun to listen to. He reminded everyone of the Memorial Day program at the Alpine Tabernacle to honor those who have protected and sacrificed for this country and encouraged everyone to go.

Council Member Carroll reported that the Chamber of Commerce is hosting the North County Business Summit on April 28th at Thanksgiving Point. She mentioned that every city takes turns to host that and 160 business owners have signed up to hear speakers.

Council Member Taylor reported that his neighbor raved about Arbor Day coming up. He mentioned he was skeptical about having a Forester and his neighbor could not stop talking about how great the new Forester is. He read an email the neighbor had written praising Ben Ash, the new Forester, and how wonderful his program is that he planned for Arbor Day. He stated he was excited to see the changes in store by Mr. Ash.

Mr. Bunker introduced the new Forester, Ben Ash, and asked if he could come forward and introduce himself. Mr. Ash grew up in Sandy, had been in Logan for the past 10 years where he has practiced his craft of arboriculture and tree care and received certification within the field. He reported he was excited to have made the move to Utah County and join the city by working with different committees to contribute his services to help it grow and hopefully it can be an example to other surrounding cities.

5. Mayor's Report

Mayor Frost reported on precautions the city has been taking with water issues and that they have been networking with agencies from federal, state and local cities. He commented that the city is prepared and has more resources available than back in 1983, and he wanted the residents to know that their city government is doing all things in their power to prepare for flooding. He mentioned a ribbon cutting for a company that has been serving our city with solar power cameras and that the governor of Utah will be in attendance. He added after that, they will fill sandbag and palletize them and store them when it is needed for rapid response. He mentioned Arbor Day tomorrow and what a great event that will be for the community.

COMMON CONSENT AGENDA

(*Common Consent* is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda.)

1. Approval of the April 11, 2023, work session minutes.
2. Approval of the April 11, 2023, city council minutes.
3. Approval of the authorization to release the Improvements Durability Retainer of \$196,780.00 for AF Crossing Plat F, located at 900 West 1000 South.
4. Approval of the authorization to release the Improvements Durability Retainer of \$781,724.90 for Willow Glen Phase 2, located at 700 West 400 South.
5. Ratification of city payments (April 5, 2023, to April 18, 2023) and approval of purchase requests over \$50,000.

Council Member Taylor moved to approve the common consent agenda as listed. Council Member Shelton seconded the motion.

Council Member Barnes stated he did not see the minutes. Other council members replied that it was emailed to all of them.

Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Rob Shelton, Council Member
YES:	Carroll, Taylor, Barnes, Hunter, Shelton

ACTION ITEMS

1. Review and action on approval of the following appointments to Boards and Committees:
 - Rachel Lambourne to the Library Board, with a term ending 2026.
 - Bo Bahoravitch to the Parks and Recreation Committee, with a term ending 2027.

Council Member Hunter moved to approve the appointment of Rachel Lambourne to the Library Board with a term ending 2026 and Bo Bahoravitch to the Parks & Rec Committee with a term ending 2027. Council Member Taylor seconded the motion. Voting was as follows.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ryan Hunter, Council Member
SECONDER:	Clark Taylor, Council Member
YES:	Shelton, Carroll, Hunter, Taylor, Barnes

2. Review and action on approval of the 2023 Arbor Day Proclamation.
Mayor Frost read the proclamation and declared April 28, 2023, as Arbor Day and urged all citizens to plant trees and beautify the community.

Council Member Carroll moved to adopt the Arbor Day 2023 Proclamation. Council Member Shelton seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Staci Carroll, Council Member
SECONDER:	Rob Shelton, Council Member
YES:	Shelton, Carroll, Hunter, Taylor, Barnes

3. Review and action on a resolution approving an interlocal cooperation agreement with Utah County regarding the Everbridge Mass Notification System.

Council Member Taylor moved to adopt a resolution approving an interlocal cooperation agreement with Utah County regarding the Everbridge Mass Notification System and authorize the city to sign the set agreement. Council Member Barnes seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Kevin Barnes, Council Member
YES:	Taylor, Barnes, Hunter, Carroll, Shelton

4. Review and action on an ordinance approving the creation of Chapter 03.16 of the American Fork City Code titled “Transient Room Tax” imposing a one percent (1%) municipal transient tax on all accommodations and services for American Fork City
Council Member Carroll asked if most cities do this, and she was informed that most cities do.

Council Member Taylor moved to approve the ordinance imposing a one percent (1%) municipal transient tax on all accommodations and services for American Fork City. Council Member Barnes seconded the motion. Voting was as follows.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Kevin Barnes, Council Member
YES:	Hunter, Shelton, Taylor, Carroll, Barnes

5. Adjournment.
Council Member Hunter moved to adjourn the meeting. Council Member Taylor seconded the motion. All were in favor.

The meeting adjourned at 7:37 p.m.



Stephanie Finau
Deputy Recorder