

REQUEST FOR QUALIFICATIONS (RFQ)

American Fork City



CM/GC Services

American Fork City Fire Station 52

RFQ # FD201901

Date of Issue: July 13, 2020

Copies of this RFQ are available on the City's web site at <https://afcity.org/957/BidsRFPRFQ> or on the Utah Public Procurement Place (U3P) at <https://solutions.sciquest.com/apps/Router/Login?OrgName=StateOfUtah&URL>.

Department of Public Works
Engineering Division

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I. Notice to Proposers

A. Government Records Access and Management Act (GRAMA)

American Fork City is a governmental entity subject to the Utah Government Records Access and Management Act (“GRAMA”), Utah Code Ann. §§ 63G-2-101 to -901. As a result, American Fork is required to disclose certain information and materials to the public, upon request. Generally, any document submitted to American Fork is considered a “public record” under GRAMA. Any person who provides to American Fork a record that the person believes shall be protected under subsection 63G-2-305(1) or (2) shall provide both: (1) a written claim of business confidentiality and (2) a concise statement of reasons supporting the claim of business confidentiality. Generally, GRAMA only protects against the disclosure of trade secrets or commercial information that could reasonably be expected to result in unfair competitive injury. ALL DOCUMENTS SUBMITTED IN RESPONSE TO THIS RFQ WILL BE TREATED AS PUBLIC RECORDS IN ACCORDANCE WITH GRAMA, UNLESS A CLAIM OF BUSINESS CONFIDENTIALITY HAS BEEN PROPERLY MADE AND APPROVED BY AMERICAN FORK CITY. ALL PROPOSED COSTS/PRICING/FEEES SUBMITTED TO THE AMERICAN FORK SHALL BE CONSIDERED PUBLIC RECORDS.

B. Employee Status Verification System

Proposer agrees to provide the signed E-Verify Certification (Attachment C) and shall register and participate in the Status Verification System before entering into a contract with American Fork City as required by Utah Code Ann. § 63G-12-302. The Status Verification System is an electronic system operated by the federal government, through which an authorized official of a state agency or a political subdivision of the state may inquire by exercise of authority delegated pursuant to 8 U.S.C. § 1373 to verify the citizenship or immigration status of an individual within the jurisdiction of the agency or political subdivision. Proposer is individually responsible for verifying the employment status of only new employees who work under Proposer’s supervision or direction and not those who work for another Proposer or subcontractor, except each Proposer or subcontractor who works under or for another Proposer shall certify to the main Proposer by affidavit (Attachment C) that the Proposer or subcontractor has verified, through the Status Verification System, the employment status of each new employee of the respective Proposer or subcontractor. The Proposer shall comply in all respects with the provisions of Utah Code Ann. § 63G-12-302. Proposer’s failure to so comply may result in the immediate termination of its contract with American Fork City.

C. ETHICAL STANDARDS

Proposer represents that it has not: (a) provided an illegal gift to any American Fork City officer or employee, or former American Fork City officer or employee, or to any relative or business entity of a American Fork City officer or employee, or

relative or business entity of a former American Fork City officer or employee; (b) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, other than bona fide employees of bona fide commercial agencies established for the purpose of securing business; (c) breached any of the ethical standards set forth in State statute or American Fork City Code of Ordinances § 2.07; or (d) knowingly influenced, and hereby promises that it will not knowingly influence, any American Fork City officer or employee or former American Fork City officer or employee to breach any of the ethical standards set forth in State statute or American Fork City ordinances.

II. Introduction:

American Fork City is a rapidly-growing municipality in Utah County. This growth has created the need to construct a second fire station in the city, to be known as Station 52. Station 52 is anticipated to be built on a piece of property being obtained by the city located at the northeast corner of the intersection of Harvey Boulevard and North County Boulevard in American Fork. This property is preferred due to its accessibility to North County Boulevard, the availability of utilities, and other related reasons. The city anticipates being able to have control and access of the property in August 2020.

This station will be approximately 12,200 gross square feet on one level and include: a 3-bay Apparatus Bay, six firefighter dorm rooms, a Fitness Room, Training / Meeting Room, Kitchen / Dining area, Day Room and support spaces for a fully-functional state-of-the art fire station. The station also incorporates some police components: a dedicated Police Office and Interview Room.

As part of the project, Station 52 will also have a Shooting Range for the American Fork Police Department attached to the Fire Station. The Range footprint is approximately 60' x 110' and is anticipated as load-bearing CMU, tilt-up concrete or pre-cast concrete panels. American Fork City has contracted with Spire Ranges to provide the interior functional components, therefore, only the shell and a mechanical unit are a part of the project scope at the moment.

The city will be using the CMGC delivery method for this project. The goal is to ensure the highest level of quality, control the costs and reduce the overall time of the project, thereby mitigating cost risks and potentially allowing occupancy and beneficial use of the facility to take place sooner than would otherwise occur using the traditional design-bid-build method.

The construction budget for the project has been established in the range of \$4.75M - \$5M for all construction improvements, including building demolition and site work. It is expected that the CMGC and the Architect will work together, proactively, in the best interest of the City, to achieve a project of the highest value within this construction budget range. At the conclusion of the Construction Document phase, the CMGC will be required to issue a Guaranteed Maximum Price (GMP). The GMP will form the basis of the Contract for Construction.

The city has selected Blalock and Partners as the architect for this project and the CMGC must work closely with them throughout the entire project. The relationship between the architect and the CMGC is of utmost importance. The city's expectations of the benefit of this process are high and center mostly around saving time and providing the best value for the available budget. *In the process of selecting the CMGC, the city will carefully evaluate the SOQs to see how well this is addressed.*

The city fully intends to proceed with the CMGC process and have the CMGC give the city the Guaranteed Maximum Price (GMP) for the final package provided by the architect, then proceed into construction upon approval of the City Council. However, the city reserves the right to terminate the relationship with the CMGC at the conclusion of the Pre-Construction Phase and proceed to advertise the project for bid using the traditional design/bid/build process. *This option is not desirable and will be exercised only if the city is very dissatisfied with the performance of the CMGC up until this milestone.*

III. Projected Schedule for the RFO Process and the Overall Project

A. The contemplated sequence of events for this project is as described in this section. We are intentionally not assigning dates to some these events or tasks at this time, and request input from the proposing firms in the schedule section of their SOQs (all dates 2020, unless otherwise indicated).

B.

1. 2020.07.13: RFQ for CMGC advertised.
2. 2020.07.22: **Mandatory pre-submittal meeting with proposing CMGCs at 1:30 pm. See details in Section VI.**
3. 2020.07.29: Last day for questions from the contractors to be submitted in writing to city by 5:00 pm
4. 2020.07.30: Final addendum issued by City.
5. 2020.08.06 STATEMENTS OF QUALIFICATIONS due – 5PM.
6. 2020.08.07: SOQ review by the committee begins. If the reviewing committee determines that there is a clear winning SOQ, no interviews will take place. If there is no clear winner, interviews will take place with the top THREE to FOUR (MAX) firms during the week of AUGUST 17. Final selection will be made no later than AUGUST 19, although it could be sooner.
7. 2020.08.25: Contract with CMGC submitted to City Council for consideration.
8. 2020.08.26: Contract signed and Notice to Proceed issued.
9. 2020.09.15: CMGC submits cost for Schematic Design Package.
10. 2020.11.05: DD SET ISSUED FOR COST ESTIMATE
11. 2020.12.17: 50% CD SET ISSUED FOR COST ESTIMATE
12. 2021.02.02: 100% CD SET ISSUED FOR BIDDING
13. 2021.03.09: GMP ISSUED FOR COUNCIL APPROVAL
14. 2021.03.16: ANTICIPATED CONSTRUCTION START DATE
15. 2022.03.16: EXPECTED DATE OF FINAL COMPLETION

This schedule is considered a basic outline of milestones to give the proposing CMGC's an understanding of deliverables. The City reserves the right to modify this schedule at their discretion. Any changes in dates prior to SOQ due dates will be issued via Addendum. The Owner intends to work with the Architect and CM/GC to establish a schedule that is achievable. Proposing teams should anticipate a

IV. Deadline for SOO Submission

Your sealed SOQ will be accepted until the date and time listed above at the Public Works Engineering Office, 275 East 200 North, American Fork, Utah 84003. No SOQs will be accepted after the closing date and time. Late SOQs will be returned unopened. Only those offerors who attend the mandatory pre-submittal conference will be considered for award.

V. Term of Agreement

The term of the agreement is from the execution of a written agreement through the completion of the scope of work described in this document. See Attachment A for draft contract.

VI. Pre-submittal Conference and Question Submission

Interested Offerors are required to attend the pre-submittal meeting to discuss the project and to ask questions about this RFQ. Only submittals from Offerors who attend the pre-submittal conference will be opened and considered for award. The pre-submittal conference will be held on the date and time listed above.

In light of the current COVID-19 pandemic, we will hold this meeting via the internet on the City's Zoom account. To protect the meeting from hackers, we will require you to RSVP for this meeting. To do so, please send an email to Melissa Strasburg at mstrasburg@afcity.net no later than 48 hours before the date and time of the meeting, as listed above. In this email, list your company name, name of person(s) that will attend the meeting, an email address, and phone numbers that may call-in to the meeting. No later than 24 hours before the meeting, Ms. Strasburg will email you the link and password for the meeting. Video and audio capabilities are preferable, but if you wish to attend via phone connection, dial-in information will be contained in Ms. Strasburg's email. If you need any additional accommodation, please request it in writing through Ms. Strasburg and we will consider your request.

Offerors are strongly encouraged to come to the meeting prepared to discuss the project and any questions they may have. Offerors are also encouraged to submit their questions in writing on SciQuest before the meeting. At the conference, city staff will endeavor to

answer all questions as thoroughly as possible and will summarize the questions and answers via an addendum issued as soon as possible after the meeting. This addendum will be sent to all those who attended the pre-submittal meeting, as well as posted on Sciquest.

If additional questions remain after the pre-submittal conference, these questions must be sent in writing on SciQuest. After the pre-submittal conference has been adjourned, no questions will be received or responded to orally. The questions and answers will be sent to all who attended the pre-submittal conference via an addendum or multiple addenda, if necessary.

Questions may be submitted until the deadline for questions submission, as listed above. Any questions received after the deadline will not receive a response. A final addendum will be issued according to the date listed above. This final addendum will note how many total addenda have been issued. In their SOQs, all Offerors must acknowledge receipt of all addenda issued by the city.

VII. Scope of Work:

The following is a description of the requirements and expectations for each task:

PRECONSTRUCTION PHASE:

The Preconstruction or Design Phase Services generally includes, but is not limited to: providing assistance to and coordinating with the City and the City's contracted Architect for the Schematic and Design Development phases; providing recommendations for specific language to incorporate into the Construction Documents; a conceptual Construction Schedule; Construction Cost Estimates at major project milestones; other unspecified tasks as they arise that are needed for a full and complete design of the project.

In general, tasks may include: attending design coordination meetings; providing input & recommendations; commenting and providing objective feedback on materials and methods identifying and proposing mitigation for potential conflicts and risks; assisting the City with risk management; providing the City with detailed construction cost estimates and proposed cost control measures; constructability reviews; staging & construction sequencing strategies; material procurement strategies; construction schedule development; design drawing and constructability reviews and other items and areas related to the constructability of the Project. The CM/GC shall assist the City and the City's contracted Architect in maintaining the Project's construction costs within the proposed construction budget and scheduling for the duration of construction to keep within the project schedule.

The CM/GC is not allowed to proceed into construction unless the City agrees that the price provided, as part of a guarantee to complete the project, or a portion of the project, (and independently evaluated) is fair, reasonable and defensible.

More specific items of scope under this phase shall include but are not limited to:

- A. Provide comments and recommendations as to the constructability and expected construction costs associated with the proposed Schematic Designs and Overall Site Plan, using the Architect's Schematic building plans, sections and elevations, virtual models, perspective sketches, etc. At the onset of the CM/GC's engagement, the Architect will present the Schematic Designs and overall Site Plan to the Project Team Members, including the CM/GC, for input and feedback.
- B. Provide objective recommendations and professional opinions as to construction cost and constructability for specific areas of the proposed design, such as: Apparatus Bays; Shooting Range; general framing conditions, etc.
- C. Provide recommendations regarding site development strategies, including, but not limited to: Existing Building Demolition including all permits and abatements, landscaping & irrigation systems; foundation drainage systems; asphalt, concrete flat work and related finished site conditions; curb, gutter and storm drainage systems, including on-site retention; site utilities and buried infrastructure improvements, including buried or overhead power lines.
- D. Provide comments as to language and specific information to be incorporated into the final Construction Set of documents for Bidding and Construction purposes.
- E. Provide regular Cost Estimates to coincide with the Project's design milestones (SD, DD, 30% CD & 90% CD) to ensure the proposed design aligns with the City's allocated construction costs. Prior to commencing construction, the CM/GC shall provide American Fork City with a Guaranteed Maximum Price (GMP) for City approval.

Project Coordination:

- F. Coordination with the City's Project Manager and Project Team Members, including the City's contracted Architect, in all design phases of the Project, according to the Project Approach and Project Schedule submitted by the Architect and accepted by the City. Throughout the design phase of the Project the City expects/anticipates that design coordination meetings could be held weekly, biweekly or even monthly, depending on timing for different phases of the work. For estimating purposes, proposing firms should assume a minimum of 8-10 Project Team meetings as well as an additional 3-4 coordination meetings with the Design Team. Any meetings will be in addition to all regular phone calls, emails, or other necessary communication and coordination needed during the design phase of the Project.
- G. Coordination with the City's contracted Architect beginning at the completion of the Schematic Design level by the Architect. Coordination will include CM/GC review of construction materials, means and methods, cost estimating, project phasing, etc.
- H. Coordination for all Permitting, Inspections, Public Utilities (natural gas, power, etc.) and other similar requirements.
- I. Coordination with the City and the City's contracted Architect throughout the bidding phase of the Project. This coordination will include regular updates to the City regarding project progress, cost estimates, ordering of buildings and other materials, phasing, etc.
- J. Assist/advise the City's contracted Architect with Preparation of Construction Documents. The Construction Documents will include complete Project Drawings and Specifications and Contract

Documents that establish, in detail, the quality, quantity and levels of materials and systems required for construction of the Project. Presentation of 50%, 85%, and 100% Construction Documents will be provided by the Architect to the City for review. The Construction Documents will be in sufficient detail at 85% for the CM/GC to produce a preliminary Guaranteed Maximum Price (GMP) to construct the overall Project. Construction Documents at 100% will be used by the CM/GC to present to and negotiate with the City for a final Guaranteed Maximum Price to construct the Project. At all stages, the Architect will provide a review of the proposed GMP provided by the CM/GC on behalf of the City and provide comments and recommendations accordingly.

CONSTRUCTION PHASE SERVICES

- A. The CMGC will be required to construct Station 52 in accordance with the approved plans and specifications.
- B. Meet all local, state, and federal laws, building codes, and standards for facilities of this nature. The project will be required to go through American Fork City's building permit and site plan process. The city will not be charging any fees to itself. Coordinate with other affected agencies and/or organizations, and private utilities, as needed.
- C. Coordinate with the Architect during project closeout in preparing documentation, O&M manuals, warranties, systems testing, etc. Provide required information to the Architect who will prepare the record drawings for the City in electronic CAD and PDF formats.
- D. Schedule and hold regular meetings (most likely bi-weekly) with the City Project Manager and Architect during all phases of the project. These meetings will also include representatives from the Fire Department, who is the designated User Department. But, the sole point of direct contact with the City will be the Project Manager who will facilitate all communication with the User Department. Attend substantial completion, final completion, and warranty inspections.
- E. The CM/GC shall provide complete construction supervision and management services throughout the duration of the construction phase. This includes (but is not limited to) all home office and field personnel, equipment, labor, tools, overhead, etc. necessary to successfully complete the construction of the Station in a timely and efficient manner. Construction duration is anticipated at 11-12 months, though a realistic, accelerated schedule is preferred.
- F. Self-Performed Work – The CM/GC will be allowed to self-perform work. This work must be billed for at actual cost incurred plus the CM/GC Multiplier. Actual costs for self-performed work will be subject to audit. No billing rates will be allowed. The CM/GC must specifically state in the Management Plan proposal what self-performed work they intend to execute (i.e. concrete flat work, building erection, landscaping, civil site work, etc.).

The CM/GC must bid out its self-performed work. The CM/GC 's bid will then be

evaluated by City and the City's contracted Architect and must be determined to be the best value bid for the self-performed work to be awarded to the CM/GC.

The CM/GC can propose to self-perform work that was not proposed in the Management Plan, provided that this work is competed in a competitive bid or value based selection process and advertised as would normally be required. The cost of any work that is self-performed, including allowed markup, will be part of the established GMP.

- G. It is anticipated that the majority of the work will be subcontracted to trade professionals. The City expects a proactive approach of promoting the project to multiple subcontractors in all trades and disciplines. Similarly, American Fork City requires an open and transparent bidding process, which includes providing the actual subcontractor bids as part of a comprehensive Bid Summary. As part of the selection process, proposers shall demonstrate how they provide their Bid Summary, with backup information, to Owners.

VIII. Project Funding and Payment

The total available budget for the construction effort is expected to be between \$4.75 - \$5.0 million, including contractor contingency.

IX. SOO content requirements for this architectural contract:

All SOQs shall be formatted according to the following specifications:

- A. Page Limit: SOQs cannot be more than 12 pages. Resume documents submitted will not count toward the page limit.
- B. Page Numbering: SOQs shall contain page numbers.
- C. Table of Contents: SOQs shall contain a table of contents with references to page numbers. The Table of Contents shall not count toward the page limit.
- D. Copies: Please submit six (6) bound, paper copies of your SOQ plus one (1) unchanged electronic copy in pdf. format on a flash drive.
- E. Sealed and Marked Packaging: SOQs shall be sealed and clearly marked "CMGC Services for Fire Station 52" on the outside of the package and on the body of the SOQ.
- F. Cover Letter: The main SOQ should include a cover letter that is a maximum 1 page in length. This cover letter will not count toward the page limit. A person legally authorized to bind the Offeror to the proposed project must sign this letter.
- G. Any exceptions or objections to the city's draft contract must be detailed and explained in the SOQ along with reasonable alternatives. The city will consider

each exception or objection case-by-case. Offerors are advised that American Fork City is not bound by the terms of the RFQ until a written agreement is fully executed and any activity taken by Offeror prior to a written agreement being fully executed is done at the Offeror's sole risk.

- H. In the SOQ, offerors will need to inform the city of any relevant information about past working relationships with that could create a potential conflict of interest. Potential conflicts of interest do not necessarily disqualify the contractor, but will be evaluated. The city will review each situation and make the appropriate, fair decision based on the facts.
- I. SOQs will include the full name, legal status (corporation, state of incorporation, partnership, proprietorship, etc.), business address of the Offeror, and telephone number.
- J. The SOQ must be signed in ink by a principal of the business who is authorized to execute any subsequent contract. The name of the principal and his/her business title will be included in the signature element in either type or print. Penciled signatures or notations will not be accepted.
- K. Contact List: Provide a contact list of all contacts for the project (i.e. project manager, finance, construction manager, etc.). At a minimum, the contact information should include the name, address, office phone, direct phone number, and email.
- L. Failure to comply with the format detailed above may be grounds for disqualification and rejection of the firm's SOQ.

X. SOQ Submission Acknowledgments

By submitting a SOQ to this RFQ, Offeror understands and agrees to the following:

- A. RFQ Cancellation: This RFQ may be cancelled at any time prior to the execution of a written agreement, if deemed in the best interests of the City. This includes cancellation of the RFQ after notice of award has been made, but prior to the execution of a written contract. Offeror is not entitled to recover any costs related to the preparation of the SOQ due to cancellation of the RFQ or withdrawal of an award prior to the execution of a written agreement.
- B. Firm Pricing: All prices, quotes, or SOQs are to remain firm for 120 days after the closing date, unless a different period is stated in the City's RFQ. Any SOQ that does not offer to remain firm for the required period may be considered non-responsive.
- C. Costs: Offerors bear all costs and expenses related to this RFQ including, but not limited to, preparation and delivery of the SOQ, attending the pre-submittal conference, and attending an interview, if required.

- D. Licensing: All applicable federal, state, and local licenses must be acquired before the contract is entered into between the City and the selected respondent. Licenses must be maintained throughout the entire contract period. Persons doing business as an Individual, Association, Partnership, Corporation, or otherwise shall be registered with the Utah State Division of Corporations and Commercial Code. NOTE: Forms and information on registration may be obtained by calling (801) 530-4849 or toll free at 877-526-3994, or by accessing: commerce.utah.gov.
- E. Changes or Modifications: Any changes or modification to the RFQ will be made by written addendum. Offerors submitting a SOQ based on any information other than that contained in City's RFQ and any addenda do so at their own risk.
- F. Receiving SOQs: Engineering Division Selection Committee will administer receipt and opening of all SOQs. SOQs will be held unopened in the same condition as received if delivered prior to the date and closing time designated in the RFQ. After the closing time, only the identity of each Offeror will be made public. If only one SOQ is received in response to the City's RFQ, the Engineering Division, may recommend an award of a contract to the single Offeror if the conditions cited above are met. Alternatively, the Engineering Division may re-solicit for the purpose of obtaining additional SOQs.
- G. Modifying or Withdrawing SOQs: Offeror may modify or withdraw their SOQs at any time prior to the closing time. Requests to modify a SOQ before the closing time shall be made in writing to the City Public Works Engineering Office, 275 East 200 North, American Fork, Utah 84003.
- H. Rejection of SOQs: Any SOQ containing significant deviations from the specifications of the RFQ shall be considered non-responsive and may be rejected in whole or in part.
- I. Protests: A protest regarding the RFQ document shall be submitted in writing prior to the RFQ closing date. All other protests shall be submitted in writing within five (5) business days after notification of the award has been sent. A protestor may file only one (1) protest after the RFQ closing date. Protest letters shall specifically and completely state the facts that the protestor believes constitute error in the RFQ document or the award.
- J. Free and Competitive Selection: Any agreement or collusion among prospective Offerors to fix a price or limit competition shall render the SOQs void, and such conduct is unlawful and subject to criminal sanction. Offeror certifies that not anyone in its firm or company has either directly or indirectly restrained free and competitive selection, participated in any collusion, or otherwise taken any action unauthorized by City Purchasing Ordinances or applicable laws.
- K. Reasonable Accommodations: Reasonable accommodations for qualified disabled individuals may be provided upon receipt of a request with five working days' notice.

Please contact Public Works Engineering Office, 275 East 200 North, American Fork, Utah 84003, 801-763-3060. TTY users shall call 711.

XI. Selection Criteria:

The SOQs will be evaluated, scored, and ranked by a selection committee consisting of city personnel. **During this solicitation process, Offerors shall not contact committee members, other city staff, nor members of the City Council regarding this solicitation. Such action will be grounds for disqualification of the Offeror.** Each member of the committee will be provided a score sheet to complete the SOQ evaluation utilizing a point system listed below. The SOQs will be reviewed independently by each member of the committee and scored accordingly. After the scores have been aggregated, the committee shall meet to review and discuss the SOQs and the scoring. If the committee agrees that there is a clear winner, the city will proceed with the award process as described in Section III.

If the committee decides there is no clear winner, they may invite the top 2 or 3 Offerors for an interview / demonstration. The purpose of the interview / demonstration is to provide clarification of the written SOQ. If the committee decides to conduct interviews, the time and format will be presented to the Offerors at that time.

The selection committee may re-score the SOQ after the interview. A recommendation will then be presented to the city council for consideration and approval. SOQs will be evaluated, scored, and ranked on the following criteria (total 100 points):

- A. **Experience with this type of project.** Describe the team's experience with the design and construction of public safety facilities of similar size and scope. Detail the project manager's experience and background. Provide information about the other individuals from each company who will be on the team and describe what their specific area of responsibility will be. Tell us about the experience and background of each company that is part of the team. Experience with shooting ranges is helpful, but not critical. 25 points.
- B. **Experience with the CMGC process.** We are looking for details about projects and examples of work you have done along with a demonstrated ability to work proactively with Owners and Architects to save time via this process. Critical knowledge of the pre-construction phase must be demonstrated; identify your process, approach and how it adds value to the project. 25 points.
- C. **Proposed schedule for completion of the project.** We prefer that you show this in a Gantt Chart with the critical path identified. What suggestions do you have to accelerate the schedule while still staying within budget? This schedule will be incorporated into the contract and may not be diverged from without permission from the city. 20 points.
- D. **Quality Assurance and Quality Control.** Describe your processes,

procedures, and policies for Quality Assurance and Quality Control (QA/QC). How do you ensure that the deliverables are of the highest quality with a minimum of errors? 20 points

- E. **Innovation.** What innovative ideas and suggestions do you have for improving the overall completion of this project? What did we forget to include in this RFQ that will make this project better for the city? Are there any flaws we should fix in our plan? 10 points

Attachment A

Proposed Contract with CMGC

A proposed contract will be included in the first Addendum issued by the City.

This page will be required at time of contract with selected party. Submittal is not required at time of SOQ.

Attachment B



American Fork Public Works
275 East 200 North
American Fork, UT 84003
801-763-3050

American Fork City

E-VERIFY CERTIFICATION

WHEREAS, the undersigned proposes to provide services under a contract for American Fork City and the Citizens of American Fork City, County of Utah.

NOW THEREFORE, this _____ day of _____, 2014, the undersigned firm verifies its compliance with Utah Code Ann. § G63-11-103 and 13-47-201, stating affirmatively that the individual, firm, or corporation which is contracting with American Fork City has registered with and is participating in a federal work authorization program in accordance with the applicable provisions and deadlines established in Utah Code Ann. § G63-11-103 and 13-47-201.

The undersigned contractor/firm further agrees that should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with American Fork City, of which this certification is a part, the undersigned contractor/firm will secure from such subcontractor(s) similar verification of compliance with Utah Code Ann. G63-11-103 and 13-47-201. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to American Fork City at the time the subcontractor(s) is retained to perform such services

E-Verify Number _____

{AFFIX CORPORATE SEAL HERE}

Proposer

(Name of sole ownership, corporation or partnership)

(Signature of Authorized Representative)

Title