



Short Term Rental Business License Application

License #: _____

American Fork City
51 East Main, American Fork, Utah 84003
(801) 763-3000 • www.afcity.org

CC Approved: _____

SECTION 1: PROPERTY OWNER INFORMATION

Name:	Phone Number:
Residential Address of Applicant:	City: State: Zip:
Mailing Address (if different)::	City: State: Zip:
Email Address:	

SECTION 2: PROPERTY DESCRIPTION

Total Bedrooms:	Bedrooms for Rent:	Number of person to be accommodated:
<input type="checkbox"/> Condo <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex <input type="checkbox"/> Fourplex <input type="checkbox"/> Apartment <input type="checkbox"/> Single Family <input type="checkbox"/> Other		
Name & telephone number where a responsible party may be reached 24 hours a day, 7 days a week		
Name:		Telephone Number:

SECTION 3: FEDERAL/STATE INFORMATION

Federal EIN:	State Sales Tax Number:	Business Registration/Entity Number:
List of Owner(s), Partners, Corporate Officers, Etc. (Please attach additional sheet if needed.)		
Type of business: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company Other: _____		

SECTION 4: LICENSE FEE

Short Term Rental Application Fee\$80.00

Application must be submitted to 51 E Main St., where it will be presented for approval at a scheduled city council meeting. After approval, local consent form will be signed for state licensure and business license will be completed. Fees will be collected upon approval.

SECTION 4: RESPONSIBILITY STATEMENT

I will provide a plan showing parking and floor plan upon submitting this application.

I will provide Liability Insurance for the rental property

I will rent a maximum of 4 bedrooms for the purpose of short term rental.

Occupancy shall not exceed the lesser of 2 adults and 2 related children per room, total Occupancy of no more than 12 persons in the entire short-term rental property.

I understand the property must be owner-occupied as defined in American Fork City Ordinance 5.42.10.

I will maintain a record of booking that includes the names and home addresses of guests, guests license plate numbers, dates of stay, and the room assigned to each guest.

I have reviewed American Fork City Ordinances 17.18.030 /05.42 in its entirety regarding short-term rentals. I understand that failure to comply to this ordinance and any applicable regulatory standards may result in penalties, fines, and revocation of license.

Property Owner Signature (if different from applicant) _____	Date: _____
Property Owner Printed Name: _____	Title: _____

For Office Use Only