



ZONE CHANGE | LAND USE MAP AMENDMENT

Development Review Committee Application Form

Submittal Type: Zone Change Land Use Map Amendment

If you are applying for a zone change and a land use map amendment concurrently, mark both boxes

Project Name: _____

Location: _____

Utah County Parcel No(s): _____

Property Owner Name _____

Zoning District the Property is Located in: _____

Property Owner or Authorized Representative Contact Information:

(By indicating an authorized representative, all communication from the City regarding the project will be directed to your authorized representative.)

Name: _____

Address: _____

Phone: _____

Email: _____

Submit the following to applications@americanfork.gov

Applications are only accepted Monday - Thursday from 7:00 AM - 6:00 PM

1. **ELECTRONIC** submittal in a **One Drive or Dropbox link, or on a USB submitted to the Development Services Department, 275 East 200 North:**
 - a. **All Submittal Checklist Items** noted on this application.
 - b. **An electronic design file AutoCAD (N.A.D. 83 Coordinates)** as needed.
 - c. **Affirmation Statement** - Required from each Professional Preparer/Engineer/Surveyor/Consultant/Designer stamping and signing submitted documents.

LABEL EACH SEPARATE FILE WITH THE NAME OF THE CORRELATING ITEM.

2. **Development Services Plan Review Fee:**

- | | |
|--|-------------------|
| a. Zone Change: | <u>\$500.00</u> |
| b. Land Use Map Amendment: | <u>\$500.00</u> |
| c. Zone Change & Land Use Map Amendment: | <u>\$1,000.00</u> |



AMERICAN FORK CITY

Development Services | 801-763-3060 | 275 E 200 N, American Fork, UT 84003

The following table summarizes the items required for each application type in order to be deemed a complete application. **By acknowledging and initialing the following items, the Applicant certifies that the application is complete and meets American Fork City requirements.**

The Applicant understands that any items deemed “N/A” may be requested at any time throughout the review process at the discretion of the DRC.

Zone Change

SUBMITTAL CHECKLIST (Applicant - check the box to indicate items are included in this submittal)

<input type="checkbox"/>	Property Size (acres):
<input type="checkbox"/>	What changed or changing conditions make the proposed amendment reasonably necessary to promote the purposes of the American Fork City Development Code? (typewritten)
<input type="checkbox"/>	Does the proposed zone change conform to the Land Use Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please submit a request for Land Use Amendment on this application
<input type="checkbox"/>	Current Zone Classification:
<input type="checkbox"/>	What zone classification are you proposing for the area to be considered:
<input type="checkbox"/>	Map illustrating property to be changed.

Land Use Map Amendment

SUBMITTAL CHECKLIST (Applicant - check the box to indicate items are included in this submittal)

<input type="checkbox"/>	Property Size (acres):
<input type="checkbox"/>	What changing conditions make the proposed amendment reasonably necessary to promote the purposes of the American Fork City Land Use Plan? (typewritten)
<input type="checkbox"/>	What is the current land use classification of the area to be considered:
<input type="checkbox"/>	What land use classification are you proposing for the area to be considered:
<input type="checkbox"/>	Map illustrating property to be changed



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I understand that I am responsible for submitting a complete application, including all required documents that meet city code. The City will not hold partial submittals. Acceptance of this submittal to the Development Review Committee (DRC) for review is not an acknowledgment by the City of a complete application. This determination will be made by the DRC in accordance with UCA 10-9a-509.5. I acknowledge that I am responsible for resubmitting my application in its entirety if my application is incomplete. In the event that I re-submit my project, I understand that a Review Cycle is not complete unless and until the applicant replies to all of the required modifications and requests for additional information noted on the previous submittal. I acknowledge that a building permit will not be issued until the untreated gravel base has been placed and graded, sewer, and storm drain lines and water lines, and inlet boxes completed and tested per Section 15.01.230 of the American Fork City Code. By submitting an application, the owner/authorized representative hereby authorizes American Fork City Representatives to enter the property for the purposes of evaluating this application.

Engineering/Planning/Fire Division Review Fees – Development review and inspection fees are billed per hour during the course of the project review and construction. These fees include time for city personnel as well as 3rd party consultants that complete plat reviews, water rights transfers and reviews, engineering reviews, planning reviews, utility modeling, field inspections, recording fees, permit fees, street light costs, subsequent plan review meetings, and all other applicable fees which are billed as they occur. **By signing below, I acknowledge that I have reviewed the General Fee Schedule (see Resolution No. 2024-01-05R), and have had the opportunity to discuss my questions with staff, and accept responsibility for all fees and costs associated with my development as detailed above.**

Property Owner Signature: _____
Date: _____

Authorized Representative
Signature (if applicable): _____
Date: _____

Additional Resources:

Amendments - Chapter 17.11	https://americanfork.municipalcodeline.com/book?type=ordinances#name=CHAPTER_17.11_AMENDMENTS
American Fork City Code	https://americanfork.municipalcodeonline.com/
APWA Standards	http://utah.apwa.net/
Development Review Process	https://americanfork.gov/964/Development-Review-Process
Engineering Division Page (General Plans, Standards, etc.)	https://americanfork.gov/719/Engineering-Services
Planning Department Page	https://americanfork.gov/276/Planning-Department
Private Development Forms and Checklists	https://www.americanfork.gov/932/Private-Development