



DISTRICT FRAMWORK PLAN

Development Review Committee Application Form

Project Name: _____

Location: _____

Utah County Parcel No(s): _____

Property Owner Name _____

Property Owner or Authorized Representative Contact Information:

(By indicating an authorized representative, all communication from the City regarding the project will be directed to your authorized representative.)

Name: _____

Address: _____

Phone: _____

Email: _____

This application meets the requirements of the zone: _____

Submit the following to applications@americanfork.gov

Applications are only accepted Monday - Thursday from 7:00 AM - 6:00 PM

1. **ELECTRONIC** submittal in a **One Drive or Dropbox link, or on a USB submitted to the Development Services Department, 275 East 200 North:**
 - a. **All Submittal Checklist Items** noted on this application.
 - b. **An electronic design file AutoCAD (N.A.D. 83 Coordinates)** as needed.
 - c. **Affirmation Statement** - Required from each Professional Preparer/Engineer/Surveyor/Consultant/Designer stamping and signing submitted documents.

LABEL EACH SEPARATE FILE WITH THE NAME OF THE CORRELATING ITEM.

2. **Development Services Plan Review Fee:**

a. District Framework Plan: \$500.00



The following table summarizes the items required for each application type in order to be deemed a complete application. **By acknowledging and initialing the following items, the Applicant certifies that the application is complete and meets American Fork City requirements.**

The Applicant understands that any items deemed “N/A” may be requested at any time throughout the review process at the discretion of the DRC.

Item for Completion (Section 17.4.608.4.02)	Applicant Acknowledgement (Initial)	Staff Verification (Initial by City Staff)
	If "N/A", explain the reason	
Exhibit 1 — Legal Description		
Exhibit 2 — Boundary Survey & Title Report (dated within 60 days)		
Exhibit 3 — Development Area Plan		
Exhibit 4 — Boundary Map		
Exhibit 5 — Constraints Map		
Exhibit 6 — District Framework Plan		
Exhibit 7 — Transportation Network Plan		
Exhibit 8 — Thoroughfare Naming Plan		
Exhibit 9 — Bicycle Network Plan		
Exhibit 10 — Traffic Study		
Exhibit 11 — Civic District Plan		
Exhibit 12 — Thoroughfare Assemblies		
Exhibit 13 — Intersection Assemblies		
Exhibit 14 — Phasing Plan		
Exhibit 15 — Detailed Architectural Standards		
Exhibit 16 — Special Requirements (as applicable)		



AMERICAN FORK CITY

Development Services | 801-763-3060 | 275 E 200 N, American Fork, UT 84003

I understand that I am responsible for submitting a complete application, including all required documents that meet city code. The City will not hold partial submittals. Acceptance of this submittal to the Development Review Committee (DRC) for review is not an acknowledgment by the City of a complete application. This determination will be made by the DRC in accordance with UCA 10-9a-509.5. I acknowledge that I am responsible for resubmitting my application in its entirety if my application is incomplete. In the event that I re-submit my project, I understand that a Review Cycle is not complete unless and until the applicant replies to all of the required modifications and requests for additional information noted on the previous submittal. I acknowledge that a building permit will not be issued until the untreated gravel base has been placed and graded, sewer, and storm drain lines and water lines, and inlet boxes completed and tested per Section 15.01.230 of the American Fork City Code. By submitting an application, the owner/authorized representative hereby authorizes American Fork City Representatives to enter the property for the purposes of evaluating this application.

Engineering/Planning/Fire Division Review Fees – Development review and inspection fees are billed per hour during the course of the project review and construction. These fees include time for city personnel as well as 3rd party consultants that complete plat reviews, water rights transfers and reviews, engineering reviews, planning reviews, utility modeling, field inspections, recording fees, permit fees, street light costs, subsequent plan review meetings, and all other applicable fees which are billed as they occur. **By signing below, I acknowledge that I have reviewed the General Fee Schedule (see Resolution No. 2024-01-05R), and have had the opportunity to discuss my questions with staff, and accept responsibility for all fees and costs associated with my development as detailed above.**

Property Owner Signature: _____
Date: _____

Authorized Representative
Signature (if applicable): _____
Date: _____

Additional Resources:

10-9a-608. Subdivision amendments.	https://le.utah.gov/xcode/Title10/Chapter9A/10-9a-S608.html?v=C10-9a-S608_2023050320230503
17.8.200 Procedure for Obtaining Approval of a Subdivision	https://americanfork.municipalcodeonline.com/book?type=ordinances#name=17.8.200_PROCEDURE_FOR_OBTAINING_APPROVAL_OF_A_SUBDIVISION
AASHTO	https://highways.dot.gov/safety
ADA Guidelines	https://www.ada.gov/law-and-regs/design-standards/2010-stds/
American Fork City Code	https://americanfork.municipalcodeonline.com/
APWA Standards	http://utah.apwa.net/
Development Review Process	https://americanfork.gov/964/Development-Review-Process
Engineering Division Page (General Plans, Standards, etc.)	https://americanfork.gov/719/Engineering-Services
MUTCD	https://mutcd.fhwa.dot.gov/
Planning Department Page	https://americanfork.gov/276/Planning-Department
Private Development Forms and Checklists (Engineering Development Checklist Resources)	https://www.americanfork.gov/932/Private-Development
Timpanogos Special Service District Form submitted to and completed by TSSD (https://timpssd.org/pretreatment) Submit the form to shawn.parker@timpssd.org or david.land@timpssd.org	

AFFIRMATION STATEMENT

Development Review Committee Application Form

“I, the undersigned, hereby certify that I have read the American Fork City Code of Ordinances, Standards and Specifications requirements. I also certify that the submittals prepared by me meet current code requirements.”

COMPLETED BY: _____

PE # (if applicable) _____

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

ADDRESS: _____

EMAIL: _____

PHONE: _____

DOCUMENTS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION:
