



BLOCK PLAN

Development Review Committee Application Form

Submittal Type: Preliminary Block Plan Final Block Plan

If you are applying for Preliminary and Final Block Plan concurrently, mark both boxes.

Project Name: _____

Location: _____

Utah County Parcel No(s): _____

Property Owner Name _____

Property Owner or Authorized Representative Contact Information:

(By indicating an authorized representative, all communication from the City regarding the project will be directed to your authorized representative.)

Name: _____

Address: _____

Phone: _____

Email: _____

This application meets the requirements of the zone: _____

Submit the following to applications@americanfork.gov

Applications are only accepted Monday - Thursday from 7:00 AM - 6:00 PM

1. **ELECTRONIC** submittal in a **One Drive or Dropbox link, or on a USB submitted to the Development Services Department, 275 East 200 North:**
 - a. **All Submittal Checklist Items** noted on this application.
 - b. **An electronic design file AutoCAD (N.A.D. 83 Coordinates)** as needed.
 - c. **Affirmation Statement** - Required from each Professional Preparer/Engineer/Surveyor/Consultant/Designer stamping and signing submitted documents.

LABEL EACH SEPARATE FILE WITH THE NAME OF THE CORRELATING ITEM.

2. Development Services Plan Review Fee:

a. Preliminary Block Plan:	<u>\$500.00</u>
b. Final Block Plan	<u>\$250.00</u>
c. Preliminary & Final Block Plans	<u>\$750.00</u>



The following table summarizes the items required for each application type in order to be deemed a complete application. **By acknowledging and initialing the following items, the Applicant certifies that the application is complete and meets American Fork City requirements.**

The Applicant understands that any items deemed “N/A” may be requested at any time throughout the review process at the discretion of the DRC.

Preliminary Block Plan	Final Block Plan	Item for Completion (Section 17.7/8.202)	Applicant Acknowledgement (Initial) If "N/A", explain the reason	Staff Verification (Initial by City Staff)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 1 — Legal Description		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 2 — Boundary Survey & Title Report (Dated within 60 days)		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 3 — District Framework Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 4 — Boundary Map		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 5 — Block Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 6 — Principal Frontage Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 7 — Transportation Network Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 8 — Utility Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 9 — Thoroughfare Naming Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 10 — Thoroughfare Assemblies		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 11 — Intersection Assemblies		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 12 — Phasing Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 13 — Preliminary Civic Open Space Plan		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Exhibit 14 — Special Requirements (as applicable)		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Geotechnical Report		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Traffic Impact Study As required by City Engineer or as follows: Residential>100 Units Office>80,000 s.f. Retail>25,000 s.f. Industrial>100,000 s.f.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cover Sheet		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drainage Report		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	General Notes		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grading and Drainage Plan		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Erosion Control Plan		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	American Fork Standard Details		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Application Fees		



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Preliminary Block Plan	Final Block Plan	Item for Completion (Section 17.7/8.202)	Applicant Acknowledgement (Initial) If "N/A", explain the reason	Staff Verification (Initial by City Staff)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Is any portion of the project located within or near an area of potential Wetlands? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide necessary submittals per the Sensitive Lands Ordinance.</i>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Is any portion of the project located within the 100-year flood plain? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide necessary submittals per the Sensitive Lands Ordinance.</i>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Does any portion of the project contain ground water that is less than eight (8) feet below the ground surface at any time during the year? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide necessary submittals per the Sensitive Lands Ordinance.</i>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Is any portion of the project located within a high liquefaction hazard area? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide necessary submittals per the Sensitive Lands Ordinance.</i>		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Does any portion of the project fall under any other identified Sensitive Lands condition as listed in Section 3-1-13 of the Sensitive Lands Ordinance or as shown on the maps in the ordinance? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide necessary submittals per the Sensitive Lands Ordinance.</i>		
Depending on site location, these items may also be required:				
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Is any portion of the project accessing a UDOT road? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, provide UDOT details as applicable.</i>		



I understand that I am responsible for submitting a complete application, including all required documents that meet city code. The City will not hold partial submittals. Acceptance of this submittal to the Development Review Committee (DRC) for review is not an acknowledgment by the City of a complete application. This determination will be made by the DRC in accordance with UCA 10-9a-509.5. I acknowledge that I am responsible for resubmitting my application in its entirety if my application is incomplete. In the event that I re-submit my project, I understand that a Review Cycle is not complete unless and until the applicant replies to all of the required modifications and requests for additional information noted on the previous submittal. I acknowledge that a building permit will not be issued until the untreated gravel base has been placed and graded, sewer, and storm drain lines and water lines, and inlet boxes completed and tested per Section 15.01.230 of the American Fork City Code. By submitting an application, the owner/authorized representative hereby authorizes American Fork City Representatives to enter the property for the purposes of evaluating this application.

Engineering/Planning/Fire Division Review Fees – Development review and inspection fees are billed per hour during the course of the project review and construction. These fees include time for city personnel as well as 3rd party consultants that complete plat reviews, water rights transfers and reviews, engineering reviews, planning reviews, utility modeling, field inspections, recording fees, permit fees, street light costs, subsequent plan review meetings, and all other applicable fees which are billed as they occur. **By signing below, I acknowledge that I have reviewed the General Fee Schedule (see Resolution No. 2024-01-05R), and have had the opportunity to discuss my questions with staff, and accept responsibility for all fees and costs associated with my development as detailed above.**

Property Owner Signature: _____
Date: _____

Authorized Representative
Signature (if applicable): _____
Date: _____

Additional Resources:

10-9a-608. Subdivision amendments.	https://le.utah.gov/xcode/Title10/Chapter9A/10-9a-S608.html?v=C10-9a-S608_2023050320230503
17.8.200 Procedure for Obtaining Approval of a Subdivision	https://americanfork.municipalcodeonline.com/book?type=ordinances#name=17.8.200 PROCEDURE FOR OBTAINING APPROVAL OF A SUBDIVISION
AASHTO	https://highways.dot.gov/safety
ADA Guidelines	https://www.ada.gov/law-and-regs/design-standards/2010-stds/
American Fork City Code	https://americanfork.municipalcodeonline.com/
APWA Standards	http://utah.apwa.net/
Development Review Process	https://americanfork.gov/964/Development-Review-Process
Engineering Division Page (General Plans, Standards, etc.)	https://americanfork.gov/719/Engineering-Services
MUTCD	https://mutcd.fhwa.dot.gov/
Planning Department Page	https://americanfork.gov/276/Planning-Department
Private Development Forms and Checklists (Engineering Development Checklist Resources)	https://www.americanfork.gov/932/Private-Development
Timpanogos Special Service District Form submitted to and completed by TSSD (https://timpssd.org/pretreatment) Submit the form to shawn.parker@timpssd.org or david.land@timpssd.org	



AFFIRMATION STATEMENT

Development Review Committee Application Form

“I, the undersigned, hereby certify that I have read the American Fork City Code of Ordinances, Standards and Specifications requirements. I also certify that the submittals prepared by me meet current code requirements.”

COMPLETED BY: _____
PE # (if applicable) _____
SIGNATURE: _____
PRINTED NAME: _____
COMPANY: _____
ADDRESS: _____
EMAIL: _____
PHONE: _____

DOCUMENTS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION:

